

INDEX

1.2 Academic Flexibility (2018-19)

Sr.No	Content
1	Add on course- Tally
2	Notice
3	Syllabus
4	Attendance
5	Sample Certificate
6	Summary Report



Notice

NOTICE

Add On Course /Bridge Course

All the Students are hereby inform that Add on Courses will be held from 16/07/2018 to 02/08/2018.

Sr.N				
0	Course	Subject	Date	Time & Venue
			16/07/2018 to	12.00-pm-2.00pm
1	FYB.Com	Tally	02/08/2018	(Computer Lab)

Add On micharge

C.S.I.T.

Pune - 18.

Pimpri *

Pimpri *

College of Commerce, Science & Information Technology
S. No. 29/1+2A, Pune-Mumbai Highway, Pimpri, Pune - 411 018.



TALLY BASICS

- INTRODUCTION- (6 LECTURES)
- 1.1 INTRODUCTION TO TALLY ERP 9
- 1.2 SALIENT FEATURES OF TALLY
- 1.3 ACCOUNTING FEATURES OF TALLY
- 1.4 OPENING OF TALLY .ERP 9
- 1.5 COMPONENTS OF TALLY ERP 9
- 1.6 CREATE A COMPANY
- 1.7 SELECT COMPANY
- 1.8 SHUT A COMPANY
- 1.9 ALTER A COMPANY
- 1.10 DELETE A COMPANY
 - GROUP, LEDGER, VOUCHER

GROUP (4 LECTURES)

2.1.1 INTRODUCTION TO GROUPS



- 2.1.2 CREATING A GROUP
- 2.1.3 CREATING A SINGLE GROUP
- 2.1.4 CREATING MULTIPLE GROUP
- 2.1.5 DISPLAYING A GROUP
- 2.1.6 ALTERING GROUPS
- 2.1.7 DELETING A GROUP

LEDGER (3 LECTURES)

- 2.2.1 INTRODUCTION TO LEDGERS
- 2.2.2 CREATING A SINGLE LEDGER
- 2.2.3 CREATING A MULTIPLE LEDGER
- 2.2.4 DISPLAYING / ALTERNATING A LEDGER ACCOUNT
- 2.2.5 DELETION OF A LEDGER ACCOUNT

VOUCHER (3 LECTURES)

- 2.3.1 INTRODUCTION TO VOUCHER TYPE
- 2.3.2 CREATING A VOUCHER TYPE
- 2.3.3 DISPLAYING A VOUCHER TYPE
- 2.3.4 ALTERNATING A VOUCHER TYPE
- 2.3.5 CREATING ACCOUNTING VOUCHER
- 2.3.6 PRINTING INVOICE / VOUCHER

PRACTICALS (4 LECTURES)

- 3.1.1 CREATE A COMPANY
- 3.1.2 DELETE A COMPANY
- 3.2.1 CREATION OF A MULTIPLE GROUPS.
- 3.2.2 ALTERING GROUPS
- 3.3.1 CREATING A MULTIPLE LEDGER
- 3.3.2 DELETION OF A LEDGER ACCOUNT
- 3.4.1 CREATING OF A VOUCHER TYPE
- 3.4.2 CREATING ACCOUNTING VOUCHERS





Attendance

	ASM's College of Commerce, Science & Information Technology, Pimpri																
Attendance Sheet 2018-19																	
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Sample Certificate



College of Commerce Science and Information Technology

Pimpri, Pune - 18

CERTIFICATE

This is to certify that Prof./Dr./Mr./Mrs./MssSho	arma Pavan	Rajveer	has
Participated in Add On Course	Tally		
From 1617118 to 218118	at ASM's CSIT Pimpi	ri. pune – 18.	

Add On ordinator



Principal
College of Commerce, Science & Information Technology,
S. No. 29/1+2A, Pure-Mulhbai & Principal Pure (1968)



College of Commerce Science and Information Technology

Pimpri, Pune – 18

CERTIFICATE

This is to certify that Proft./Dr./Mrs./Miss Sharma Sheetal Dukhanti		has
Participated in Add On CourseTally		
From 1617119 to 218118 at ASM's CSIT Pimpri, pune – 18.	normation /) . H. ~ /
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College of Commerce Science and Information Technology

Pimpri, Pune – 18

CERTIFICATE

This is to certify that Prof./Df./Mr./Mrs./MissGaudSushme Nandlel		has
Participated in Add On Course		
From 16/7/18 to 2/8/18 at ASM's CSIT Pimpri, pune – 18.	L'a viornation	Mus





Principal
College of Commerce, Science
Inframation Technology
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College of Commerce Science and Information Technology

Pimpri, Pune – 18

CERTIFIC'ATE

This is to certify that Prof./or./Mr./Mrs./Miss Descle Rupesh		has
Participated in Add On Course		
From 1617118 to 218118 at ASM's CSIT Pimpri, pune – 18.	NIS* tollage	المنال المناط





Principal
College of Commerce, Science & Information Technology
S. No. 29/1+2/P Protep Mumbai 5 Primpri, Pune - 411 018



Summary Report

ASM's

College of Commerce, Science & Information Technology, Pimpri

Summary report of Add-on Certificate Course 2018-19

Add-On courses benefits the students with something extra beyond their regular academics. It serves as an added advantage. Department of commerce offered a 30-hour Add-on course for the FYBCom Students for AC 2018-19

Department of Commerce offered the course on 'Tally .The program was conducted from 16th July 2018 to 2nd August 2018 (2 hrs /Day) . Through this course students learned about basic concepts of Tally.

The course was coordinated by Prof.Priya Janjalkar who invited subject experts & planned add on courses. Tally was conducted by **Prof.Sarita Goyal**

On the successful completion of the course, Certificates were distributed to the student representatives by Principal.

C.S.I.T.
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Pimpri *

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