

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional Practices such as Decentralisation and Participation in the Institutional Governance

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INDEX

Sr. No.	Particulars
1.	Vision and Mission of the Organisation
2.	Organogram
3.	Decentralisation Case study
4.	Process Of Purchases
5.	Library Committee Minutes of Meeting
6.	Budget
7.	Quotation
8.	Bill summary
9.	Purchasing Bills Copy

Vision and Mission of the Organization

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional Practices such as Decentralisation and Participation in the Institutional Governance

Response:

Late Dr. R. R. Pachpande strived hard to realize his vision of an institute that would provide quality education in the field of Science, Commerce, Management and School education. The vision took birth in 1983 and today Audhogik Sikshan Mandal (ASM) has seven institutes under its wings in the city. ASM aims at ensuring best guidance, academic excellence and professional know how percolates in the institutes and students. We have eminent personalities from the field of education and industry as members of the management committee and governing council. This is coupled with the presence of experts from different fields sharing their knowledge, experience and guiding students to enhance their overall development.

Education, academics and skill set ingrained by students. Established into sincere, dedicated and hard working professionals for a successful career.

The vision and mission of the college

Vision

The college of Commerce, Science and Information Technology was established in 2001 with the vision of this is to help them get an edge in their chosen professional streams.

“Harnessing the skill and potential of aspiring students and providing them the required professional grooming to face a highly competitive and globally connected world”

- The Vision of Organisation to promote the students for acquiring knowledge suitable for the leadership promote practical knowledge to the student of our institutes so that student will get success in their career growth .

Mission

To train the graduates and entrepreneurs to face the challenges of the corporate sectors with a global perspective and to inculcate good quality education and practical knowledge in the respective area of students interest in order to make them globally competent.

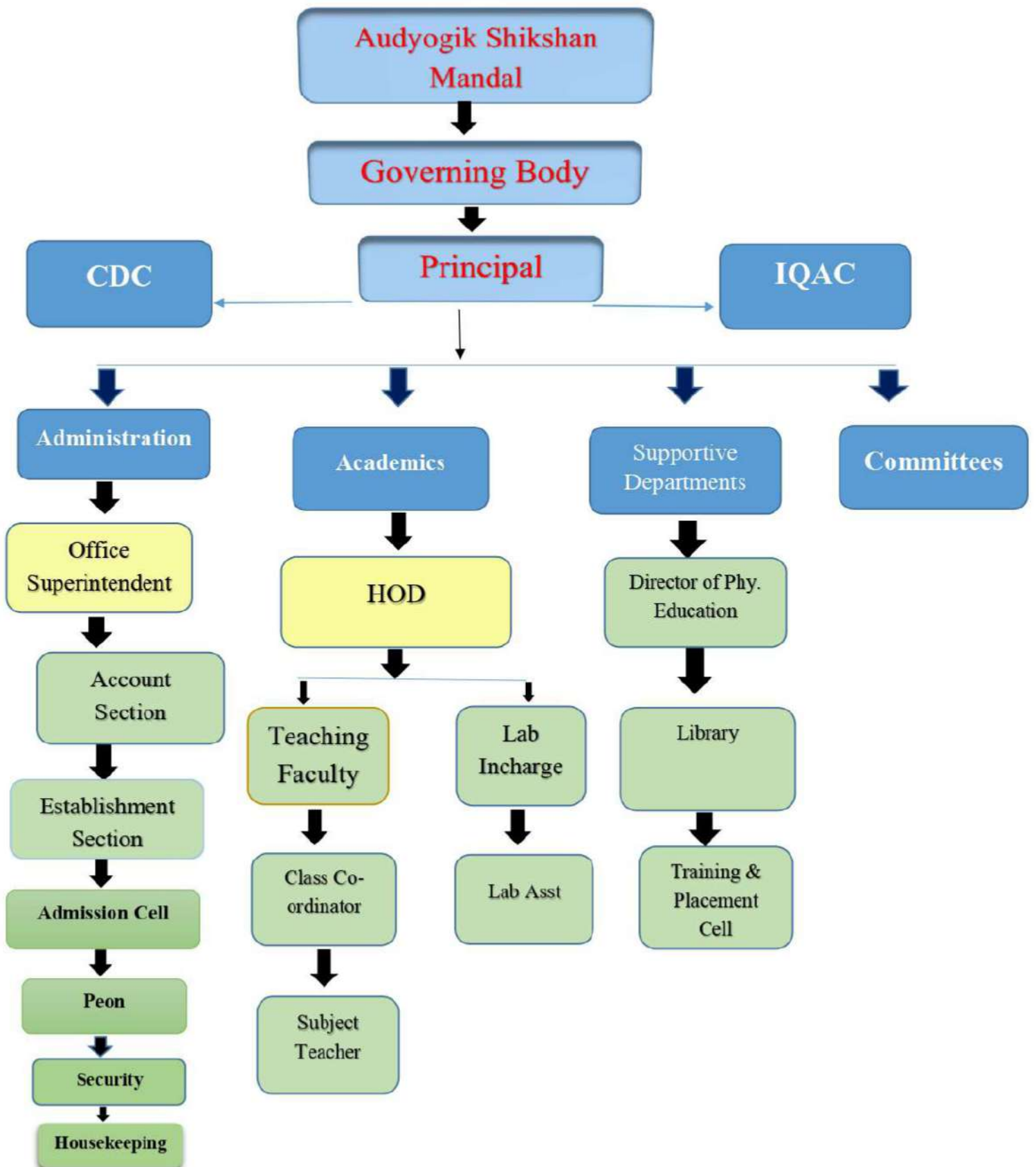
- The college celebrated its 19th Year in 2020-21. During this period, the college has achieved its aims and objectives satisfactorily. At present it has to its credit pioneering efforts after making quality education available to students. By adopting the principles and philosophy of the Association, present leadership of ASM provides clear vision and mission to the college.
- Thus, to achieve the goal in tune with the Mission and Vision of the Institute, the Management provides advanced technological facilities like modern Computer Lab, computing facilities, IT facilities, excellent physical infrastructure such as laboratory, Library, Sports facility, classrooms and other allied infrastructure. The academic and administrative planning of college is progressing hand in hand. The funds of the college are optimally allocated and efficiently utilized by proper budgeting system. Nevertheless, the leadership and governance has led to the achievement of administrative and academic excellence.
- Taking into account the need of 21st century, the leadership introduces student centric, skill-based programmes in the college to enhance employability. The mission and vision

of the institution defines the uniqueness of the Institution by imparting quality education to the students majorly coming from grass root level, semi urban locale as well as from economically weaker sections. Thus, the governance of the institution is in tune with the vision and mission of the Institution.

Organogram

6.1.1 The institution practices Decentralization and participative management

ORGANOGRAM



Decentralization

Case study

6.1.1 The institution practices decentralization and participative management

Response:

The college has a College Development Committee (CDC) formulated according to Maharashtra University Act 2016. It acts as a link between the ASM's management and the College. Meetings of CDC are held regularly to discuss matters related to college development, student and faculty development. IQAC is established in the college and plays a pivotal role at academic and administrative level. Different committees are formed in the college to look after different types of activities. Representatives of the management, Principal, faculty members, staff members, students, eminent personalities and alumni are part of the committees. The college administration is decentralized through head of the departments, faculty members, Office Superintendent, Committee chairman, members and office staff etc. and role of each one is pre-decided. Under the supervision of Principal, Heads and committee members prepare plans for organizing curricular, co-curricular and extracurricular activities. These plans are approved from concerned authorities and implemented accordingly. While preparing plan and its implementation of it views of stakeholders are taken into account. In the decision of purchasing of equipment and upgrading of infrastructure every faculty member as well as heads of the department are involved.

Following case study shows decentralisation and participating management

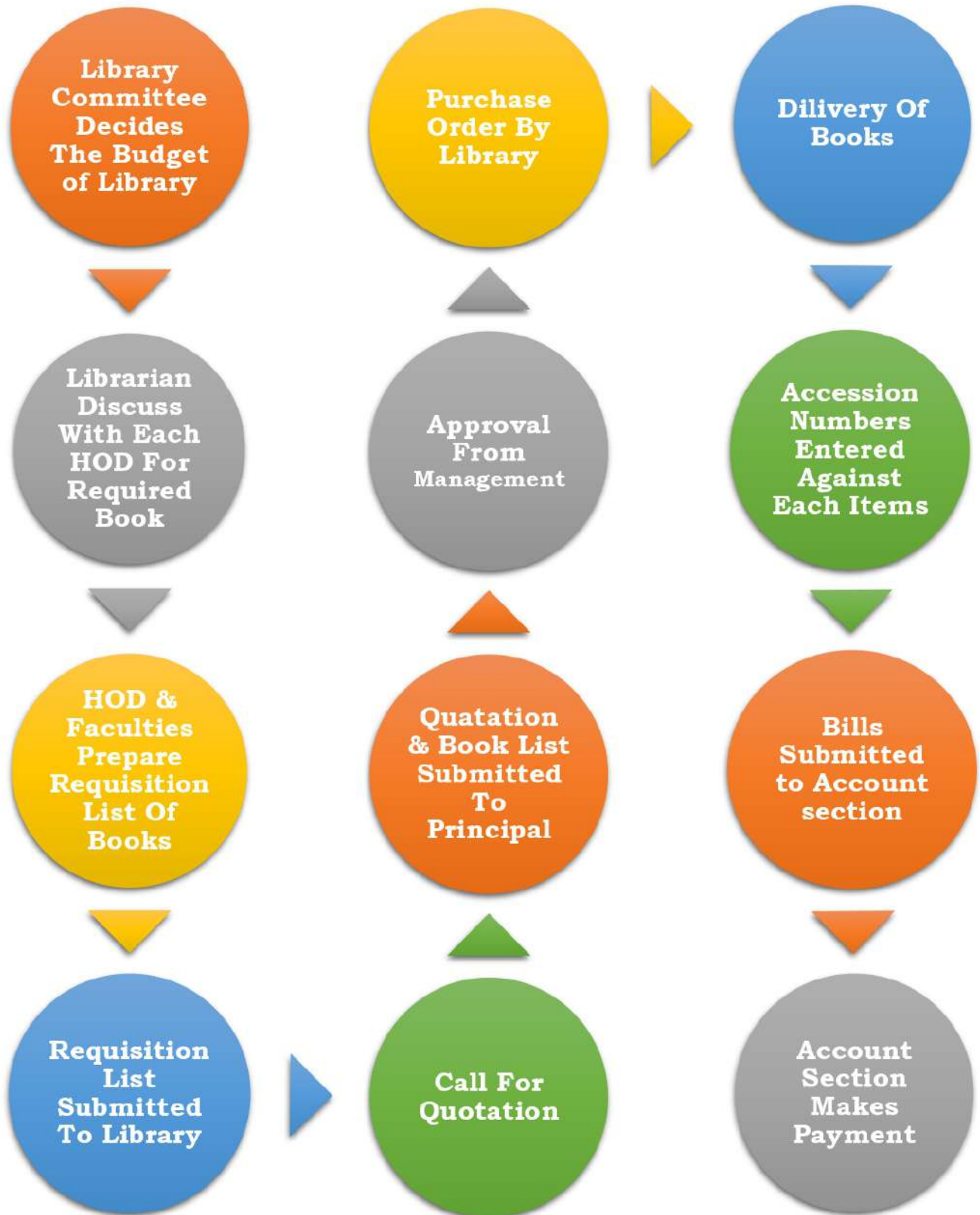
"Library Committee and purchases of Books and Journal"

The college has a library committee which looks after the functioning of library. Every year regular meetings of library committee are held. In the meeting, library committee decides the budget for purchase of books, journals and allied items for each programme. List of books to be purchased and journals to be subscribed are sought from the head of the departments. Each head of the department after discussion with faculty prepares the list of books and journals to be purchased. The list is submitted to the librarian. Librarian put forth the requirements in the library committee and take approval for the lists. Quotations are taken by the librarian from

different dealers and comparative charts are made by the librarian and chairman of Library committee. The comparative chart and the proposal for purchase is submitted to the principal. Principal forwards these to management for approval. After approval from the management, the purchase or subscription is done by the librarian. Once the books are received in the Library along with the bills, the price of each book and discount rates is verified by the Library staff in Acquisition Section. Entry for each book is made in the Accession Register with all the relevant details of the book like its price, publisher, vendor, year of publication etc. Then the bills are processed for payment with the accession numbers entered against each item. Acquisition Section certifies the above procedure before forwarding the bill to the Accounts Section. With the permission of Principal, the account section makes the payments to dealers. Similar procedure of decentralized and participative management is practiced for all the other purchases as well for organization of co-curricular, extracurricular and sports activities in our institute.

Process of Purchases

Process Of Purchase



**Library Committee
Minutes of Meeting**

AUDYOGIK SHIKSHAN MANDAL'S
COLLEGE OF COMMERCE SCIENCE AND INFORMATION
TECHNOLOGY

LIBRARY COMMITTEE 2018-2019

NOTICE

Date: 10TH April 2019

All the Library committee member are hereby informed that the meeting will be held on 18th April 2019 At 11.00 A.M at Library Reading Hall.

All members are requested to attend the same

Agenda of the meeting:

- 1 To Read and confirm the minutes of last meeting.
- 2 To recommended the principal to purchase National & International Journal for the academic.
- 3 Discuss about "Autolib NG"& Web OPAC Software installation in library
4. Other topic with the permission of the chairman

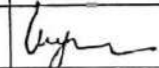
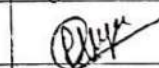
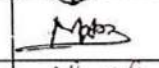
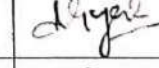


It is mandatory to attend meeting for Library committee.

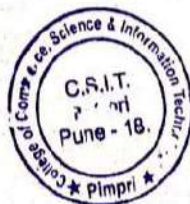

Secretary





Principal

Library committee member:

Sr.No	Committee Member	Designation	Sign
1	Dr.K.m Jadhav	President	
2	Prof.Priya Janjalkar	Member	
3	Dr.Meenakshi Bulbule	Member	
4	Prof.Sarita Goyal	Member	
5	Prof.Vaishali Bodhade	Member	
6	Prof.Saroja Patil	Member	



7	Prof.Swati More	Secretary	
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The Meeting of Library committee was held on Saturday 18th April 2019 at 11.00A.M the following members were attended the Meeting.

Attendance of meetings:

Sr.No	Committee Member	Designation	Sign
1	Dr.K.m Jadhav	President	
2	Prof.Priya Janjalkar	Member	
3	Dr.Meenakshi Bulbule	Member	
4	Prof.Sarita Goyal	Member	
5	Prof.Vaishali Bodhade	Member	
6	Prof.Saroja Patil	Member	
7	Prof.Swati More	Secretary	

Minutes of the meeting

The secretary of library committee Mrs. Swati More has welcome & briefed the committee member about the agenda

Subject No 1: confirmation of the minutes of last meeting.

Secretary Prof Swati More, read and confirmed the minutes of the last meeting held on 18th June 2019 and following resolution was passed.

Resolution: It has been resolved that the minutes of last meeting of library committee on 18th June 2019 are approved and confirmed unanimously read and confirmed.

Proposed by: Mrs Saroj Patil
Supported by: Priya Janjalkar



Subject No 2: To recommend the principal to purchase national & International Journal for the academic year.

It is decided that the list of journal required for the current year was obtain from the respective faculties. So the list was approved by the committee for purchasing journal quotation and list of journal given to principal for approval.

Subject No 3: Discuss about "Autolib NG"& Web opac Software installation in library.

It is decide that quotation given to principal for approval.


Subject No 4: Any other topic with the permission of the Chairman.

Since there were no other subject to be discussed the meeting.

Finally at the end of the meeting the vote of thanks was proposed by the Secretary & with the permission of the president, the secretary has declared to close the meeting.


Secretary




Principal

Principal
College of Commerce, Science &
Information Technology
S. No. 29/1+2A, Pune-Mumbai Highw
Pimpri, Pune - 411 018.



**AUDYOGIK SHIKSHAN MANDAL'S
COLLEGE OF COMMERCE SCIENCE AND INFORMATION
TECHNOLOGY**

LIBRARY COMMITTEE 2018-19

NOTICE

Date: 12th June 2018

All the Library committee member are hereby informed that the meeting will be held on 18th June 2018 At 11.00 A.M at Library Reading Hall.

All members are requested to attend the same

Agenda of the meeting:

- 1 To Read and confirm the minutes of last meeting.
- 2 Discuss about library rules regulation I card issue process
- 3 Other topic with the permission of the Chairman.

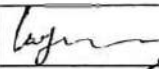

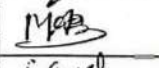
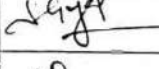
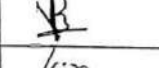

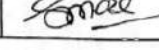
It is mandatory to attend meeting for Library committee.


Secretary




Principal

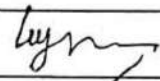


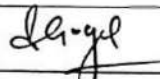

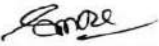
Library committee member:

Sr.No	Committee Member	Designation	Sign
1	Dr.K.m Jadhav	President	
2	Prof.Priya Janjalkar	Member	
3	Dr.Meenakshi Bulbule	Member	
4	Prof.Sarita Goyal	Member	
5	Prof.Vaishali Bodhade	Member	
6	Prof.Saroja Patil	Member	
7	Prof.Swati More	Secretary	



The Meeting of Library committee was held on Saturday 18th June 2018 at 11.00A.M the following members were attended the Meeting.

Attendance of meetings:

Sr.No	Committee Member	Designation	Sign
1	Dr.K.m Jadhav	President	
2	Prof.Priya Janjalkar	Member	
3	Dr.Meenakshi Bulbule	Member	
4	Prof.Sarita Goyal	Member	
5	Prof.Vaishali Bodhade	Member	
6	Prof.Saroja Patil	Member	
7	Prof.Swati More	Secretary	

Minutes of the meeting

The Member of library committee Mrs. Saroja Patil has welcome & briefed the committee member about the agenda

Subject No 1: confirmation of the minutes of last meeting.

Secretary Prof Swati More, read and confirmed the minutes of the last meeting held on 9th April 2018 and following resolution was passed.

Resolution: It has been resolved that the minutes of last meeting of library committee on 9th April 2018 are approved and confirmed unanimously read and confirmed.

Proposed by: Mrs Saroj Patil
Supported by: Priya janjalkar



Subject No 2: Discuss about library rules regulation I card issue process

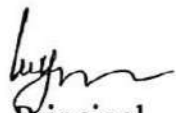
it is decided that library rules and regulation notice display on notice board student should strictly follow rules. I card form available in Xerox center, late submission of I card form will charge fine.

Subject No 3: Any other topic with the permission of the Chairman.

Since there were no other subject to be discussed the meeting.

Finally at the end of the meeting the vote of thanks was proposed by the Secretary & with the permission of the president, the secretary has declared to close the meeting.


Secretary


Principal
Principal
College of Commerce, Science &
Information Technology
S. No. 29/1+2A, Pune-Mumbai Highway,
Pimpri, Pune - 411 018.



Budget

AUDYOGIK SHIKSHAN MANDAL's
COLLEGE OF COMMERCE SCIENCE AND INFORMATION TECHNOLOGY
FINANCIAL BUDGET STATEMENT FOR THE YEAR 2018-19

INCOME EXPECTED	AMOUNT(RS)	EXPENDITURE EXPECTED	AMOUNT(RS)
Interest on Savings	140000	Rent of Premises	5400000
Interest on FD	95,000	Audit fees	76,000
Tution Fees and Other Fees	40000000	Admission Expenses	2000000
		Bank Charges	11,000
		Conveyance	63,000
		Consultancy Charges	1100000
		Examination Expenses	4700000
		House keeping	890000
		Faculty Development Expenses	1750000
		Depreciation	400000
		Internet Charges	225000
		Purchase of Computer	100000
		Lab Renovation Expenses	100000
		Fuel Expenses	40,000
		Newspaper Expenses	38000
		Student Welfare	14,000
		Purchase of Books and Journals	100,000
		Printing and Stationary	70,000
		Purchase of Furniture	50,000
		Office Expenses	70,000
		Repairs and Maintaince	1900000
		Research Expenses	150000
		Salary Expenses	8800000
		Software Expenses	230000
		Sports Expenses	50,000
		Seminar Expenses	60,000
		Garden Expenses	45,000
		Telephone Expenses	10,000
		Training and Placement Expenses	65,000
		Advertisement Expenses	1600000
		Renewable energy Expenses	60,000
		Miscellaneous Expenses	15,000
		Total	30182000
		Surplus (Excess of Income Over Expenditure)	10053000
Total	40235000	Total	40235000


Principal
College of Commerce, Science &
Information Technology
S. No. 29/1+2A, Pune-Mumbai Highway,
Pimpri, Pune - 411 018.



R/P

AUDYOGIK SHIKSHAN MANDALS
COLLEGE OF SCIENCE COMMERCE AND INFORMATION TECHNOLOGY
INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH 2018

EXPENDITURE	AMOUNT (Rs.)	RECEIPT	AMOUNT (Rs.)
To Advertisement Expenses	164670.00	By Tution & Other Fees	26984285.25
To Audit Fees	70000.00	By Interest on Saving	27606.00
To Bank Charges	5214.05	By Interest on FD	78941.97
To Canteen Expenses	31890.00		
To Consultancy Charges	200486.00		
To Depreciation	480170.33		
To Electricity Charges	375036.00		
To Examination Exp.	2733305.00		
To House Keeping	602794.00		
To Internet Charges	138500.00		
To News paper Exp.	34670.00		
To Office Expenses	128507.00		
To Printing & Stationary	573391.00		
To Repairs & Maintenance	1416310.00		
To Salary Expenses	6417519.00		
To Seminar Expenses	6000.00		
To Sports Expenses	25285.00		
To Security Expenses	1200.00		
To Telephone Expenses	35514.50		
To Travelling Expenses	57350.00		
To Rent-Premises	5400000.00		
To Sulplus carried over to Balance Sheet	8193021.34		
TOTAL	27090833.22	TOTAL	27090833.22

We confirm the above statements
For Audyogik Shikshan Mandal


Authorised Signatory



CA Chandrakant B. Kale
Chartered Accountant

CHARTERED ACCOUNTANT
No. 11077

CSIT - PUNE
SCHEDULE OF FIXED ASSETS FOR THE YEAR 01/04/2017 To 31/03/2018

SR	PARTICULARS	BALANCE AS ON 01/04/2017 Rs.	ADD UP TO SEPT. 2017 Rs.	ADD AFTER SEPT. 2017 Rs.	SOLD DURING THE YEAR Rs.	GROSS BLOCK Rs.	RATE OF DEPRN %	DEPRECIATION Rs.	BALANCE AS ON 31-03-2018 Rs.
1	Building	4320325.45	0.00	0.00	0.00	4320325.45	5%	216016.27	4104309.18
2	Computer	145864.93	0.00	0.00	0.00	145864.93	40%	58345.97	87518.96
3	Educational Equipments	4191.82	0.00	0.00	0.00	4191.82	15%	628.77	3563.05
4	Fire Fighting & Equip.	25831.01	0.00	0.00	0.00	25831.01	15%	3874.65	21956.36
5	Furniture & Fixture	1217328.48	0.00	0.00	0.00	1217328.48	10%	121732.85	1095595.63
6	Maruti SX 4	162230.34	0.00	0.00	0.00	162230.34	15%	24334.55	137895.79
7	Gym & Spots Equip.	69335.15	0.00	0.00	0.00	69335.15	15%	10400.27	58934.88
8	Lab Equipment	25500.00	0.00	0.00	0.00	25500.00	15%	3825.00	21675.00
9	Library Books	36831.55	0.00	0.00	0.00	36831.55	40%	14732.62	22098.93
10	Office Equipments	3368.50	0.00	0.00	0.00	3368.50	15%	505.28	2863.23
11	Overhead Projector	41020.64	0.00	0.00	0.00	41020.64	15%	6153.10	34867.54
12	Solar Water Heater	129719.26	0.00	0.00	0.00	129719.26	15%	19457.89	110261.37
13	Water Filters	1087.40	0.00	0.00	0.00	1087.40	15%	163.11	924.29
	TOTAL	6182634.53	0.00	0.00	0.00	6182634.53		480170.33	5702464.20



Bill summary

ASM'S CSIT COLLEGE LIBRARY BOOK DATA

2017-18

Sr.no	Distributor's name	No of title	Acc.No	Book Qty	Bill No	Bill Date	Cheque No	Date	Net Amount
1	Sharp	4	12544-12663	20	SPPL3860	20/1/17	306425	15/6/17	4260
2	Nirali	16	12564-12743	80	P12582	21/12/17	cash	10/1/2018	10725
3	sharp	1	12744-12747	4	Sppl04385	26/12/17	cash	8/1/2018	578
4	sharp	1	12748-12751	4	SPPL04387	26/12/17	cash	8/1/2018	952
5	Author Avane	1	12752-12756	5	617	2/1/2018	cash	2/1/2018	1400
6	Nirali	17	12757-12841	85	P13840	10/1/2018	cash	9/3/2018	11288
7	goyal publsher	1	12842	1	476	26/5/18	cash	26/5/18	785
			Total	199					
2018-19									
8	The Publishing prt ltd	1	12843	1		9/12/2018	cash	17/12/18	450
9	jal' mata Ji book store	2	12844-12845	2	5904	28/7/18	cash	28/7/18	277
10	shree ganesh pushtakaya	1	12846	1		24/7/2018	cash	24/7/2018	145
			Total	4					
2019-20									
11	Nirali prakashan	32	12847-13166	320	p28182	17/8/2019	Cheque No	779693	37312
12	Nirali prakashan	3	13167-13491	325	p28276	20/8/19	Cheque No	779717	3900
			Total	645					
2020-21									
13	samarpanam	2	13492-13493	2	459	23/8/20	cash	23/8/20	200
14	samarpanam	1	13494	1	186	28/8/20	cash	28/8/20	220
15	jal mata Ji book	1	13495	1	7184	2/3/2021	cash	2/3/2021	306
16	jal mata Ji book	3	13496-98	3	6357	5/3/2021	cash	2/3/2021	585
			Total	7					
	No of title Total	87	Total Vol	555			Total Amount		73383



Purchasing Bills Copy

INVOICE

(Original)

SHARP PUBLICATIONS PVT. LTD. 16-17
 RADHA KRISHNA APT. 535 SHANIWAR PETH
 APPA BALVANT CHOWK, OPP
 PRADHAT TALKIES, PUNE-30
 PH NO: 24433374, 24434662, 83253, 5464
 www.sharpmultinational.com
 Sharpsales31@gmail.com
 E-Mail: sales@sharpmultinational.com

Invoice No.	Dated
SPPL03860(C)	16-08-2017
Delivery Note	Mode/Terms of Payment
Supplier's Ref.	Other Reference(s)
SPPL03860(C)	
Buyer's Order No.	Dated
Despatch Document No.	Delivery Note Date
Despatched through	Destination
Terms of Delivery	

Buyer
COLLEGE OF SCIENCE & INFORMATION TECHNOLOGY (CSIT)

Sl No.	Description of Goods	Quantity	Rate	per	Disc. %	Amount
1	TEXT MBA II SEM IV STRATEGIC HUMAN RESOU MGT (ASIM) 12644-12648	5 No.	160.00	No.	25 %	562.50
2	TEXT M.Sc SEM II DATA MINING & WAREHOUSING (ASIM) 12649-12653	5 No.	200.00	No.	25 %	750.00
3	TEXT MCA SEM III ENTERPRISE RESOUR PLANNING PT1934 12654, 12658	5 No.	200.00	No.	25 %	750.00
4	REF BOOK INTERNATIONAL BANKING & FINANCE PT1925 12659, 12663	5 No.	500.00	No.	25 %	1,875.00
5	TEXT BBM/BBA-VI STUDY OF GLOBAL ECONOMIES.PT1561	1 No.	180.00	No.	25 %	135.00
6	TEXT MBA SEM I BASICS OF MARKETING DR.S.PACHPANDE	1 No.	250.00	No.	25 %	187.50
		<i>Gifted to the gent</i>				
Total						4,260.00

*Books Received as per bill
 Total books are 20.
 Acc. No. 12644 - 12653 = 20 books*

Sande

Amount Chargeable (in words)
Four Thousand Two Hundred Sixty INR Only

Company's VAT TIN : 27880307342V
 Company's CST No. : 27880307342C
 Company's PAN : AAICS1337D

Declaration
 We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for SHARP PUBLICATIONS PVT. LTD. 16-17



This is a Computer Generated Invoice



NIRALI PRAKASHAN

PUNE : 119, Budhwar Peth, Jogeshwari Mandir Lane, Pune 411 002.
 Tel. No.: (020) 66022708, 24452044 Fax No.: (020) 24451538 E-mail : niralilocal@pragationline.co
DHAYARI : Survey No. : 28/27, Dhayari - Katraj Road, Near Parl Company, Dhayari, Pune - 411041.
 Tel. No. (020) 24690204 Fax No. : (020) 24690316 ☎ : 9657703143 E-mail : bookorder@pragationline
MUMBAI : 385, S.V.P. Road, Raadhara Co-Op., Hag. Soc., Ltd. 'D' wing, Ground Floor, Parathasama, Mumbai - 4000
 Tel.No.: (022) 23856339 Tel/Fax : 23869976 ☎ : 9869051898 Email : niralimumbai@pragationline.

INVOICE

THE PRINCIPAL To COLLEGE OF COMPUTER SCIENCE & INFORMATION TECHNOLOGY CHINCHWAD State-27-Maharashtra Mobile No. : GST No. :		Number : P12582 Date : 02/12/2017 Order No. : ASHOK BODAKE Order Date : Pay Terms : Immediate HSN Code : 4901
Bundle : Despatched by : HAND DELIVERY Receipt Through : DIRECT	Receipt No. : Receipt Date :	

Code	Class	Name of the Books	Copies	Price	Amount	%	Net Am
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3457	BBM-5 BUSINESS LAW Chaudhary 12767-71	5	200.00	1000.00	25.00	750.00
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