

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional Practices such as Decentralisation and Participation in the Institutional Governance

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Vision and Mission of the Organization

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional Practices such as Decentralisation and Participation in the Institutional Governance

Response:

Late Dr. R. R. Pachpande strived hard to realize his vision of an institute that would provide quality education in the field of Science, Commerce, Management and School education. The vision took birth in 1983 and today Audhogik Sikshan Mandal (ASM) has seven institutes under its wings in the city. ASM aims at ensuring best guidance, academic excellence and professional know how percolates in the institutes and students. We have eminent personalities from the field of education and industry as members of the management committee and governing council. This is coupled with the presence of experts from different fields sharing their knowledge, experience and guiding students to enhance their overall development.

Education, academics and skill set ingrained by students. Established into sincere, dedicated and hard working professionals for a successful career.

The vision and mission of the college

Vision

The college of Commerce, Science and Information Technology was established in 2001 with the vision of this is to help them get an edge in their chosen professional streams.

“Harnessing the skill and potential of aspiring students and providing them the required professional grooming to face a highly competitive and globally connected world”

- The Vision of Organisation to promote the students for acquiring knowledge suitable for the leadership promote practical knowledge to the student of our institutes so that student will get success in their career growth .

Mission

To train the graduates and entrepreneurs to face the challenges of the corporate sectors with a global perspective and to inculcate good quality education and practical knowledge in the respective area of students interest in order to make them globally competent.

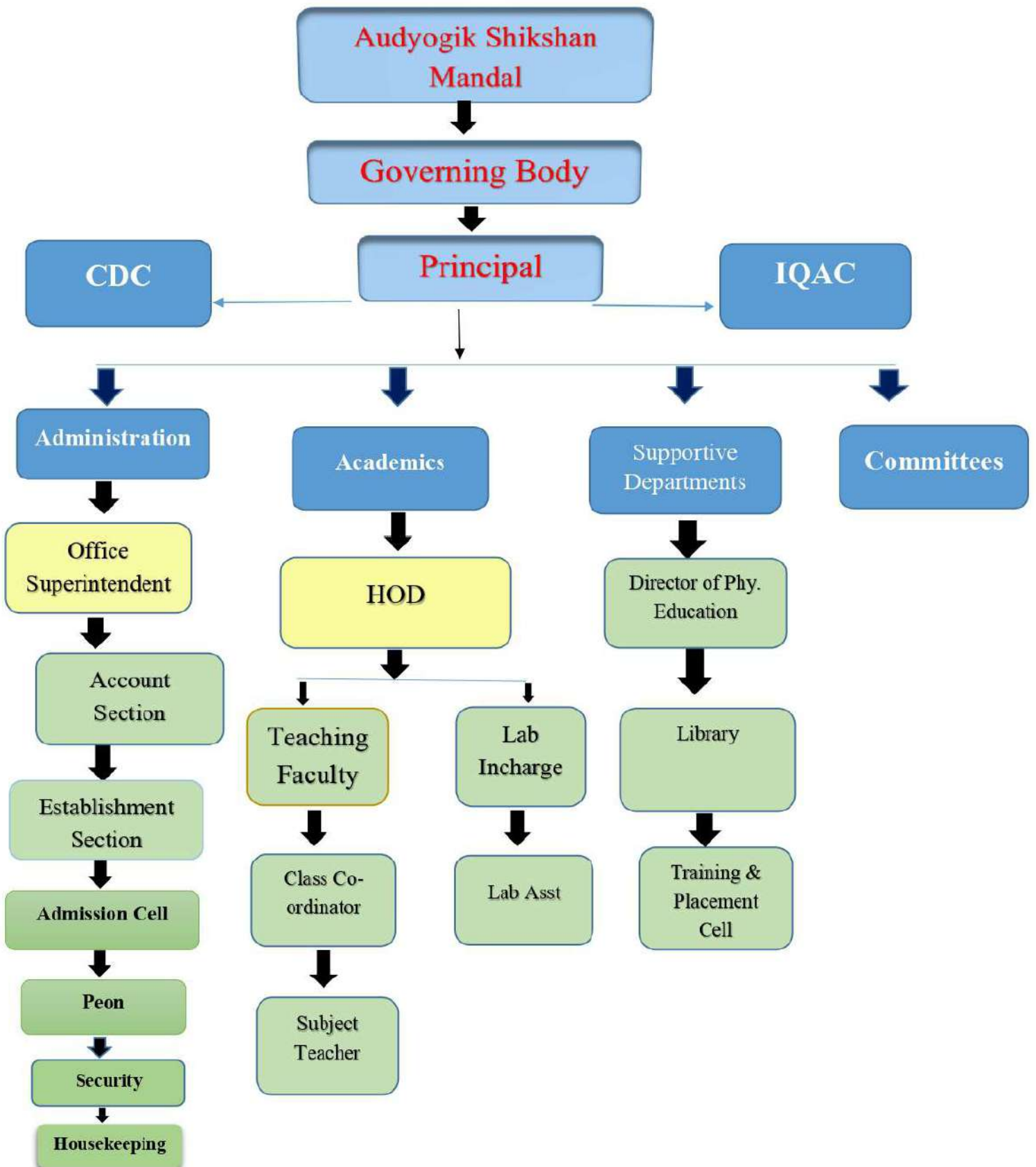
- The college celebrated its 19th Year in 2020-21. During this period, the college has achieved its aims and objectives satisfactorily. At present it has to its credit pioneering efforts after making quality education available to students. By adopting the principles and philosophy of the Association, present leadership of ASM provides clear vision and mission to the college.
- Thus, to achieve the goal in tune with the Mission and Vision of the Institute, the Management provides advanced technological facilities like modern Computer Lab, computing facilities, IT facilities, excellent physical infrastructure such as laboratory, Library, Sports facility, classrooms and other allied infrastructure. The academic and administrative planning of college is progressing hand in hand. The funds of the college are optimally allocated and efficiently utilized by proper budgeting system. Nevertheless, the leadership and governance has led to the achievement of administrative and academic excellence.
- Taking into account the need of 21st century, the leadership introduces student centric, skill-based programmes in the college to enhance employability. The mission and vision

of the institution defines the uniqueness of the Institution by imparting quality education to the students majorly coming from grass root level, semi urban locale as well as from economically weaker sections. Thus, the governance of the institution is in tune with the vision and mission of the Institution.

Organogram

6.1.1 The institution practices Decentralization and participative management

ORGANOGRAM



Decentralization

Case study

6.1.1 The institution practices decentralization and participative management

Response:

The college has a **College Development Committee (CDC)** formulated according to Maharashtra University Act 2016. It acts as a link between the ASM's management and the College. Meetings of CDC are held regularly to discuss matters related to college development, student and faculty development. IQAC is established in the college and plays a pivotal role at academic and administrative level. Different committees are formed in the college to look after different types of activities. Representatives of the management, Principal, faculty members, staff members, students, eminent personalities and alumni are part of the committees. The college administration is decentralized through head of the departments, faculty members, Office Superintendent, Committee chairman, members and office staff etc. and role of each one is pre-decided. Under the supervision of Principal, Heads and committee members prepare plans for organizing curricular, co-curricular and extracurricular activities. These plans are approved from concerned authorities and implemented accordingly. While preparing plan and its implementation of it views of stakeholders are taken into account. In the decision of purchasing of equipment and upgrading of infrastructure every faculty member as well as heads of the department are involved.

Following case study shows decentralisation and participating management

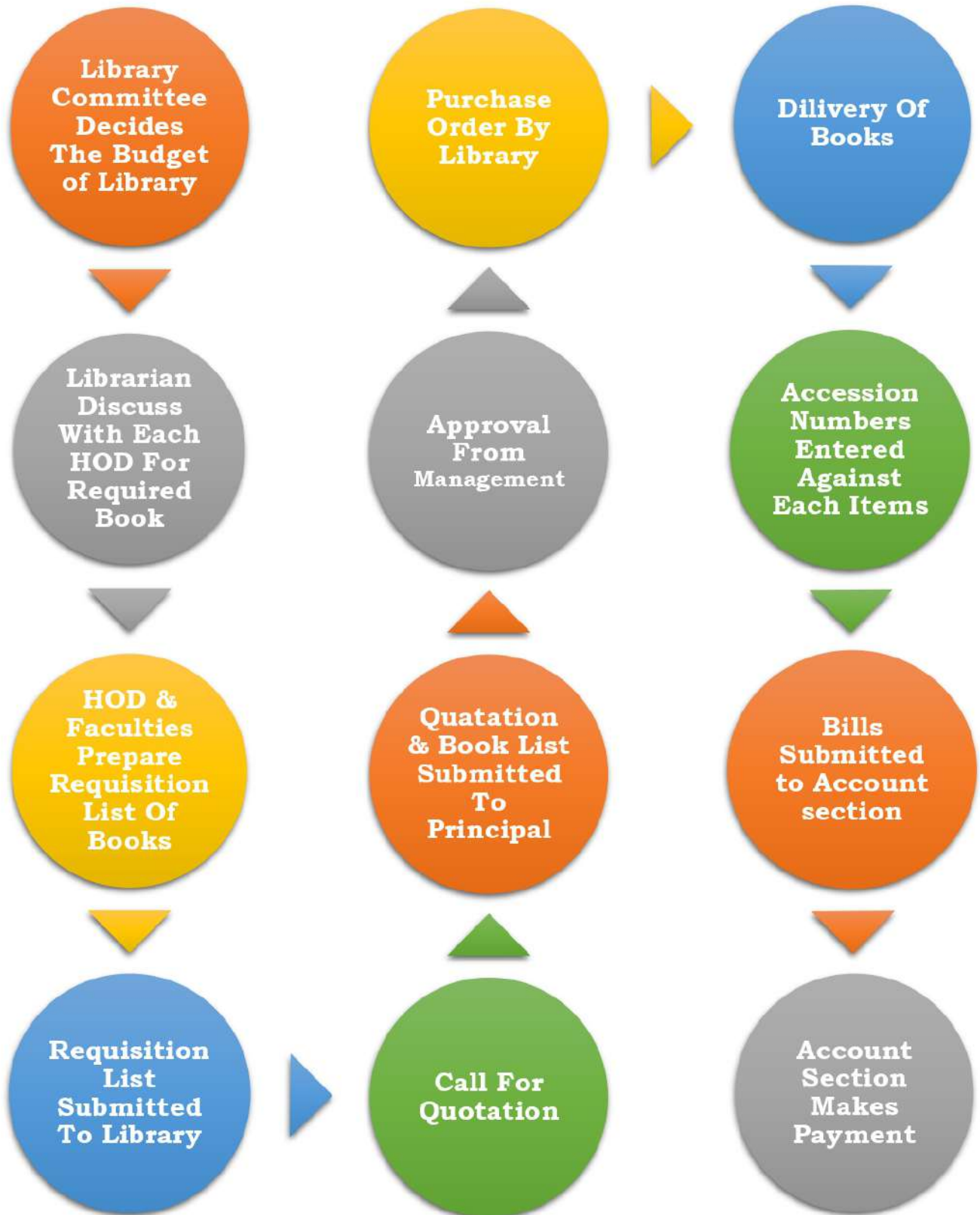
"Library Committee and purchases of Books and Journal"

The college has a library committee which looks after the functioning of library. Every year regular meetings of library committee are held. In the meeting, library committee decides the budget for purchase of books, journals and allied items for each programme. List of books to be purchased and journals to be subscribed are sought from the head of the departments. Each head of the department after discussion with faculty prepares the list of books and journals to be purchased. The list is submitted to the librarian. Librarian put forth the requirements in the library committee and take approval for the lists. Quotations are taken by the librarian from

different dealers and comparative charts are made by the librarian and chairman of Library committee. The comparative chart and the proposal for purchase is submitted to the principal. Principal forwards these to management for approval. After approval from the management, the purchase or subscription is done by the librarian. Once the books are received in the Library along with the bills, the price of each book and discount rates is verified by the Library staff in Acquisition Section. Entry for each book is made in the Accession Register with all the relevant details of the book like its price, publisher, vendor, year of publication etc. Then the bills are processed for payment with the accession numbers entered against each item. Acquisition Section certifies the above procedure before forwarding the bill to the Accounts Section. With the permission of Principal, the account section makes the payments to dealers. Similar procedure of decentralized and participative management is practiced for all the other purchases as well for organization of co-curricular, extracurricular and sports activities in our institute.

Process of Purchases

Process Of Purchase



Budget

AUDYOGIK SHIKSHAN MANDALS
COLLEGE OF SCIENCE COMMERCE AND INFORMATION TECHNOLOGY
INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH 2020

EXPENDITURE	AMOUNT (Rs.)	RECEIPT	AMOUNT (Rs.)
To Advertisement Expenses	1489101.00	By Tution & Other Fees	59523216.43
To Audit Fees	90000.00	By Interest on Saving	241975.00
To Bank Charges	33707.00		
To Lab Innovation Expenses	149450.00		
To Consultancy Charges	1563921.00		
To Conveyence Expenses	58220.00		
To Depreciation	369966.62		
To Examination Exp.	5390582.00		
To Electricity Expenses	208285.00		
To House Keeping	975799.00		
To Internet Charges	255112.00		
To News paper Exp.	27661.00		
To Office Expenses	46617.00		
To Printing & Stationary	804455.00		
To Repairs & Maintenance	410678.00		
To Salalry Expenses	6956426.64		
To Security Charges	630473.00		
To Software Expenses	425702.00		
To Staff Welfare Expenses	23984.00		
To Telephone Expenses	11820.00		
To Training & Placement Exp	695457.00		
To Travelling Expenses	13000.00		
To Rent-Premises	5400000.00		
To Admision Expenses	2131492.00		
To Sulplus carried cver to Balance Sheet	31603282.17		
TOTAL	59765191.43	TOTAL	59765191.43

We confirm the above statements
For Audyogik Shikshan Mandal



Authorised Signatory



CA Chandrakant B. Kale
Chartered Accountant



CHANDRAKANT B. KALE
CHARTERED ACCOUNTANTS
M. NO.110749




CSIT - PUNE
SCHEDULE OF FIXED ASSETS FOR THE YEAR 01/04/2019 To 31/03/2020

SR	PARTICULARS	BALANCE AS ON 01/04/2019 Rs.	ADD UP TO SEPT. 2019 Rs.	ADD AFTER SEPT. 2019 Rs.	SOLD DURING THE YEAR Rs.	GROSS BLOCK Rs.	RATE OF DEPRN %	DEPRECIATION Rs.	BALANCE AS ON 31-03-2020 Rs.
1	Building	3899093.72	0.00	0.00	0.00	3899093.72	5%	194954.69	3704139.03
2	Computer	52511.38	0.00	0.00	0.00	52511.38	40%	21004.55	31506.84
3	Educational Equipments	3028.59	0.00	0.00	0.00	3028.59	15%	454.29	2574.30
4	Fire Fighting & Equip.	18662.90	0.00	0.00	0.00	18662.90	15%	2799.44	15863.47
5	Furniture & Fixture	986036.07	0.00	0.00	0.00	986036.07	10%	98603.61	887432.46
6	Manuti SX 4	117211.42	0.00	0.00	0.00	117211.42	15%	17581.71	99629.71
7	Gym & Spots Equip.	50094.65	0.00	0.00	0.00	50094.65	15%	7514.20	42580.45
8	Lab Equipment	18423.75	0.00	0.00	0.00	18423.75	15%	2763.56	15660.19
9	Library Books	13259.36	0.00	0.00	0.00	13259.36	40%	5303.74	7955.61
10	Office Equipments	2433.74	0.00	0.00	0.00	2433.74	15%	365.06	2068.68
11	Overhead Projector	29637.41	0.00	0.00	0.00	29637.41	15%	4445.61	25191.80
12	Solar Water Heater	93722.17	0.00	0.00	0.00	93722.17	15%	14058.32	79663.84
13	Water Filters	785.65	0.00	0.00	0.00	785.65	15%	117.85	667.80
	TOTAL	5284900.81	0.00	0.00	0.00	5284900.81		369966.63	4914934.19



AUDYOGIK SHIKSHAN MANDAL'S
COLLEGE OF COMMERCE SCIENCE AND INFORMATION TECHNOLOGY
FINANCIAL BUDGET STATEMENT FOR THE YEAR 2020-21

INCOME EXPECTED	AMOUNT(RS)	EXPENDITURE EXPECTED	AMOUNT(RS)
Interest on Savings	56,000	Rent of Premises	14500000
Tution Fees and Other Fees	55000000	Audit fees	108000
Interest on FD	88,000	Affiliation Fees	660000
		Admission Expenses	850000
		Bank Charges	10,500
		Conveyance	50,000
		Purchase of Computer	100,000
		Purchase of Sports Material	100,000
		Purchase Of Books and Journals	100,000
		Purchase of Furniture	50,000
		Consultancy Charges	245000
		Computer Expenses	19,000
		Examination Expenses	5500000
		House keeping	440000
		Depreciation	350000
		Uniform Expenses	195000
		Eligibility Expenses	210000
		Internet Charges	200000
		Newspaper Expenses	8000
		Printing and Stationary	820,000
		Office Expenses	175000
		Repairs and Maintaince	1300000
		Pro Reta Expenses	325000
		Salary Expenses	7000000
		Electricity Expenses	1200000
		Telephone Expenses	10,000
		Travelling Expenses	40,000
		Advertisement Expenses	940000
		Miscellaneous Expenses	25,000
		Total	35530500
		Surplus (Excess of Income Over Expenditure)	19,613,500
Total	55,144,000	Total	55144000


Principal
 College of Commerce, Science &
 Information Technology
 S. No. 29/1+2A, Pune-Mumbai Highway,
 Pimpri, Pune - 411 018.



Quotation



NIRALI PRAKASHAN

HEAD OFFICE : Pragati Abhyudaya 1312 Shivajinagar Off J.M.Road Pune-411005
 Tel.No.: (020) 25512338/7/9 Email : niralipune@pragationline.com
 GSTIN No.: 27AABFN0229R1Z0 PAN No.: AABFN0229R MAHARASHTRA : 27

QUOTATION /PROFORMA INVOICE

Original for Recipient

THE PRINCIPAL
COLLEGE OF COMMERCE SCIENCE &
INFORMATION TECHNOLOGY
 CHINCHWAD
 PUNE

State : 27 - Maharashtra

GSTIN :
 P.A.No. :
 HSN Code : 4901

Pro.Inv. No. : QJ0143
 Date : 24/09/2020
 Order No. : BY MAILASHOK BODAKE
 Order Date : 24/09/2020
 Payment Terms : Immediate
 Place Of Supply : 27-Maharashtra
 Bundles :
 Receipt No. :
 Receipt Date :
 Dispatched By :
 Receipt Through : DIRECT

Code	Class	Description of Goods	Qty.	Rate	Amount	Disc %	Net Amount ₹
N5416	SYBcom.3	CORPORATE ACCOUNTING-I MK	10	270.00	2700.00	25.00	2025.00
N5417	SCom/SA-3	BUSINESS ECONOMICS (Macro) SK	10	50.00	500.00	25.00	375.00
N5419	SYBCom.3	BUSINESS COMMUNICATION Hiremath	10	110.00	1100.00	25.00	825.00
N5420	SYBCom.3	BUSINESS MANAGEMENT-I TP	10	60.00	600.00	25.00	450.00
N5421	SYBcom.3	ELEMENTS OF COMPANY LAW C	10	90.00	900.00	25.00	675.00
N5422	SYBCom.3	MARKETING MANAGEMENT Bootwala	10	65.00	650.00	25.00	487.50
N5423	SYBCom.3	BUSINESS ADMINISTRATION TK	10	60.00	600.00	25.00	450.00
N5418	SYBcom.3	BANKING & FINANCE-I SD	10	100.00	1000.00	25.00	750.00
N5424	SYBcom.3	BASICS OF COST ACCOUNTING MK	10	270.00	2700.00	25.00	2025.00
N5425	SYBCom.3	BUSINESS ENTREPRENEURSHIP RP	10	80.00	800.00	25.00	600.00
N5428	SYBcom.3	CO-OPERAT.& RURAL DEVEL. T	10	35.00	350.00	25.00	262.50
N4907	SYBBA.3	PRIN.OF HUMAN RES.MANAGEMENT J	10	100.00	1000.00	25.00	750.00
N4908	BBA(IB).3	SUPPLY CHAIN MANAGEMENT Shaikh	10	130.00	1300.00	25.00	975.00
N4909	BBA.3	GLOBAL COMP. & PERS.DEVLOPMENT WS	10	110.00	1100.00	25.00	825.00
N4910	BBA.3	FUND.OF RURAL DEVLOPMENT Patil	10	100.00	1000.00	25.00	750.00
N4911	BBA.3	CONSUMER BEHAV.& SALES MGT. BS	10	75.00	750.00	25.00	562.50
N4912	SYBBA.3	RETAIL MANAGEMENT BS	10	100.00	1000.00	25.00	750.00
N4913	SYBBA.3	MANAGEMENT ACCOUNTING MK	10	280.00	2800.00	25.00	2100.00
N4914	SYBBA.3	BANKING & FINANCE SD	10	150.00	1500.00	25.00	1125.00
N4915	BBA.3	ORGANISATINAL BEHAVIOUR OB	10	180.00	1800.00	25.00	1200.00
N4947	BBA (CA).3	DIGITAL MARKETING Bapat	10	175.00	1750.00	25.00	1312.50
N4948	BBA (CA).3	DATA STRUCTURE Bharambe	10	315.00	3150.00	25.00	2362.50
N4949	BBA (CA).3	SOFTWARE ENGINEERING SN	10	270.00	2700.00	25.00	2025.00
N4950	BBA (CA).3	ANGULARS JS Deshmukh, Kothawade	10	130.00	1300.00	25.00	975.00
N4952	BBA (CA).3	BIG DATA KHAN	10	160.00	1600.00	25.00	1200.00
N4951	SYBCA.3	PHP DJ	10	240.00	2400.00	25.00	1800.00
N5401	SSc.3 Comp	DATA STRUCT.& ALOGR-I(C-1) Bharambe	10	340.00	3400.00	25.00	2550.00
N5402	SSc.3 Comp	SOFTWARE ENGINEERING (Comp-2) GN	10	200.00	2000.00	25.00	1500.00
N5403	SSc.Comp.3	GROUPS & CODING THEORY (M-1) BBPPK	10	100.00	1000.00	25.00	750.00
N5404	SSc.3 Comp	NUMERICAL TECHNIQUES (M-2) BBPPK	10	85.00	850.00	25.00	637.50
N5410	SSc.Comp.3	PYTHON PROG.LANG.-1 (Pract) KP KP	10	50.00	500.00	25.00	375.00
N5405	SSc.Comp.3	MICROCONT.ARCHIT.& PROG (E-1) BCBD	10	100.00	1000.00	25.00	750.00
N5408	SYBCs.3	ELECTRONICS (Dig.Comm) CB	10	80.00	800.00	25.00	600.00
Total Copies			330				
TOTAL CIF :-							34800.00

Note : Educational Books are exempted from GST.
 H.B. :
 1. Books supplied as per order will not be accepted back.
 2. Any changes in the bill to be informed within 7 days.

Certified that the particulars given above are true and correct.
 3. Interest @24% p.a. will be charged if payment is made after 30 days.
 4. Subject to Pune Jurisdiction.

For NIRALI PRAKASHAN

Bank Details: HDFC Bank, Branch: FC Road, Pune 411005, A/C No: 01032320002206 IFSC Code: HDFC0000103
 For Cheque Payment use CMS Deposit Slip. Client Code: NNR2206HAN Kindly do not drop cheque in drop box at bank.
 Please Inform after payment - marketing@pragationline.com

E. & O. E Authorised Signatory

Cont... 2



NIRALI PRAKASHAN

HEAD OFFICE : Pragati Abhyudaya 1312 Shivajinagar Off J.M.Road Pune-411005
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THE PRINCIPAL

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State : 27 - Maharashtra

GSTIN :
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Pro.Inv. No. : QJ0143
Date : 24/09/2020
Order No. : BY MAILASHOK BODAKE
Order Date : 24/09/2020
Payment Terms : Immediate
Place Of Supply : 27-Maharashtra
Bundles :
Receipt No. :
Receipt Date :
Dispatched By :
Receipt Through : DIRECT

Code	Class	Description of Goods	Qty.	Rate	Amount	Disc %	Net Amount ₹
		TOTAL B/F :-					
		Gross Amount					34800.00
		Note : * Prices are Subject to Change * Final Price will be Calucalted as Printed on Book * Proforma Invoice Valid for 7 Days * Delivery : Fright will be paid. Local Carriage way to be borne by you.					34800.00



Rupees : Thirty Four Thousand Eight Hundred Only

Note : Educational Books are exempted from GST.

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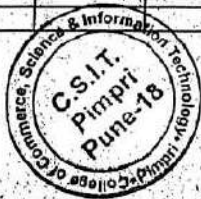
E. & O. E Authorised Signatory

Bill summary

ASM'S CSIT COLLEGE LIBRARY BOOK DATA

2017-18

Sr.no	Distributor's name	No of title	Acc.No	Book Qty	Bill No	Bill Date	Cheque No	Date	Net Amount
1	Sharp	4	12544-12663	20	SPPL3860	20/1/17	306425	15/6/17	4260
2	Nirali	16	12564-12743	80	P12582	21/12/17	cash	10/1/2018	10725
3	sharp	1	12744-12747	4	Sppl04385	26/12/17	cash	8/1/2018	578
4	sharp	1	12748-12751	4	SPPL04387	26/12/17	cash	8/1/2018	952
5	Author Avane	1	12752-12756	5	617	2/1/2018	cash	2/1/2018	1400
6	Nirali	17	12757-12841	85	P13840	10/1/2018	cash	9/3/2018	11288
7	goyal publsher	1	12842	1	476	26/5/18	cash	26/5/18	785
			Total	199					
2018-19									
8	The Publishing prt ltd	1	12843	1		9/12/2018	cash	17/12/18	450
9	jal mata Ji book store	2	12844-12845	2	5904	28/7/18	cash	28/7/18	277
10	shree ganesh pushtakaya	1	12846	1		24/7/2018	cash	24/7/2018	145
			Total	4					
2019-20									
11	Nirali prakashan	32	12847-13166	320	p28182	17/8/2019	Cheque No	779693	37312
12	Nirali prakashan	3	13167-13491	325	p28276	20/8/19	Cheque No	779717	3900
			Total	645					
2020-21									
13	samarpanam	2	13492-13493	2	459	23/8/20	cash	23/8/20	200
14	samarpanam	1	13494	1	186	28/8/20	cash	28/8/20	220
15	jal mata Ji book	1	13495	1	7184	2/3/2021	cash	2/3/2021	306
16	jal mata Ji book	3	13496-98	3	6357	5/3/2021	cash	2/3/2021	585
			Total	7					
	No of title Total	87	Total Vol	555			Total Amount		73383



Purchasing Bills Copy

INVOICE

(Original)

SHARP PUBLICATIONS PVT. LTD. 16-17
 RADHA KRISHNA APT, 535 SHANIWAR PETH
 APPA BALVANT CHOWK, OPP
 PRADHAT TALKIES, PUNE-30
 Ph No: 24433374, 24434662, 3325315464
 www.sharpmultinational.com
 Sharpsales31@gmail.com
 E-Mail: sales@sharpmultinational.com

Buyer
 COLLEGE OF SCIENCE & INFORMATION TECHNOLOGY (CSIT)

Invoice No. SPPL03860(C)	Dated 11-08-17
Delivery Note	Mode/Terms of Payment
Supplier's Ref. SPPL03860(C)	Other Reference(s)
Buyer's Order No.	Dated
Despatch Document No.	Delivery Note Date
Despatched through	Destination
Terms of Delivery	

Sl No.	Description of Goods	Quantity	Rate	per	Disc. %	Amount
1	TEXT MBA II SEM IV STRATEGIC HUMAN RESOU MGT (ASM) 12644-12648	5 No.	150.00	No.	25 %	562.50
2	TEXT M.Sc SEM II DATA MINING & WAREHOUSING (ASIM) 12649-12653	5 No.	200.00	No.	25 %	750.00
3	TEXT MCA SEM III ENTERPRISE RESOUR PLANNING PT1934 12654-12658	5 No.	200.00	No.	25 %	750.00
4	REF BOOK INTERNATIONAL BANKING & FINANCE PT1925 12659-12663	5 No.	500.00	No.	25 %	1,875.00
5	TEXT BBM/BBA-VI STUDY OF GLOBAL ECONOMIES.PT1561	1 No.	180.00	No.	25 %	135.00
6	TEXT MBA SEM I BASICS OF MARKETING DR.S.PACHPANDE	1 No.	250.00	No.	25 %	187.50
		<i>Gifted to the gent</i>				
Total						4,260.00

*Books Received as per bill
 Total books are 20.
 Acc. No 12644 - 12653 = 20 books*

Sande

Amount Chargeable (in words)
Four Thousand Two Hundred Sixty INR Only

Company's VAT TIN : 27880307342V
 Company's CST No. : 27880307342C
 Company's PAN : AAICS1337D

Declaration
 We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for SHARP PUBLICATIONS PVT. LTD. 16-17





NIRALI PRAKASHAN

PUNE : 119, Budhwar Peth, Jogeshwari Mandir Lane, Pune 411 002.
 Tel. No.: (020) 66022708, 24452044 Fax No.: (020) 24451538 E-mail : niralilocal@pragationline.co
DHAYARI : Survey No. : 28/27, Dhayari - Katraj Road, Near Parl Company, Dhayari, Pune - 411041.
 Tel. No. (020) 24690204 Fax No. : (020) 24690316 ☎ : 9657703143 E-mail : bookorder@pragationline
MUMBAI : 385, S.V.P Road, Raadhara Co-Op., Hsg. Soc., Ltd. 'D' wing, Ground Floor, Parathasama, Mumbai - 4000
 Tel.No.: (022) 23856339 Tel/Fax : 23869976 ☎ : 9869051898 Email : niralimumbai@pragationline.

INVOICE

THE PRINCIPAL To COLLEGE OF COMPUTER SCIENCE & INFORMATION TECHNOLOGY CHINCHWAD State-27-Maharashtra Mobile No. : GST No. :		Number : P12582 Date : 02/12/2017 Order No. : ASHOK BODAKE Order Date : Immediate Pay Terms :
Bundle : Despatched by : HAND DELIVERY Receipt Through : DIRECT		Receipt No. : Receipt Date : HSN Code : 4901

Code	Class	Name of the Books	Copies	Price	Amount	%	Net Am
2913	BBM-2	✓ MACRO ECONOMIC ANALYSIS Jotwani	5	190.00	950.00	25.00	712
2915	BBM-2	✓ BUSINESS STATISTICS DR	5	210.00	1050.00	25.00	787
2912	BBM/BBM-2	✓ PRINCIPLES OF MARKETING Bootwala	5	215.00	1075.00	25.00	806
2476	BBM-4	✓ FOREIGN EXCHANGE OPERATIONS Paliwal	5	135.00	675.00	25.00	506
2477	BBM-4	✓ INTERNAT. BUSI. IN SER. SECTOR Jotwani	5	110.00	550.00	25.00	412
2478	BBM-4	✓ INTERNATIONAL AGRICULTUR. BUSS. LD	5	130.00	650.00	25.00	487
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