



VR Software Solutions

Ganaraj Mauli B-3, RH-97,
Shahunagar, Chinchwad, pune-411019

Email: vrsolution@gmail.com

Contact No: 9960226161

Date: 13th January 2021.

TO: Miss. Shrutika Gaikwad.

Subject: Internship Offer Letter

Dear Shrutika,

Welcome to **VR Software Solutions**

It gives us great pleasure to offer the role of project Trainee, for which you interviewed with us.

Accordingly, we will arrange to issue to you a detailed letter of appointment on the date of your joining us, which will be any day or before January 13th, 2021.

You will be under training period of initial 6th months.

The company shall have the right to terminate your service without notice and without pay, if the information gives by you at the time of interview or in the application is found to be incorrect or in case of any serious misconduct or the reference leads to an adverse report of your credentials.

The role, in which you join us, is a very important one which will entail dealing with important and information, records and such other matters of the company. You will, therefore, be requested to sign a "code conduct and Secrecy Agreement" of our company at the time of your joining the company.

Please bring the following document, while reporting for duty.

- a. Copies of Permanent Account Number (PAN), Passport and drive License, if any.
- b. 3 latest stamp size (3cms X 3cms) color photographs of you.
- c. Mark sheet along with originals for verification.

We are sure that you will have a bright career with our company.

Kind Regards,

Vaibhav S. Jadhav

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