Audyogik Shikshan Mandal's

College Of Commerce, Science & Information Technology, Pimpri, Pune-18

IQAC Committee Members 2022-23
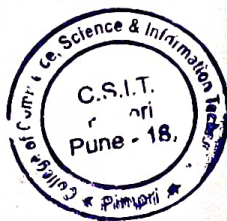
Sr.No	Name of Member	Designation
1	Dr. Sandeep Pachpande	Chairman
2	Dr. Priti Pachpande	Management Representatives
3	Dr.D.D.Balsaraf	Management Representative
4	Mrs.Sarita Goyal	Principal
5	Mr.Rushi Durge	Member Secretary
6	Mrs.Priya Janjalkar	IQAC Co-ordinator
7	Ms.Trupti Kadam	Teachers Member
8	Mrs.Meenakshi Jadhav	
9	Mrs.Savitri Mandare	
10	Mrs.Sarika Shinde	
11	Mr. Babasaheb Chandekar	Administrative officer
12	Mr.Akshay Barge	Local Society Nominee
	Mr.Shreyash Chavan	Student Nominee
13	Mr.Uday Shankar Kulkarni	Stakeholder nominee
14	Ms. Sanjana Tiwari	Alumina Representative

Meetings :- The IQAC Committee members shall meet once in four months or even earlier depending upon the situation.

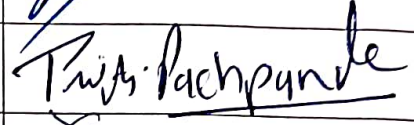**Tenure:** Tenure of all the members of IQAC committee shall be 5 years.
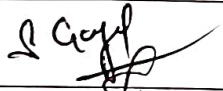
Functions and Duties :
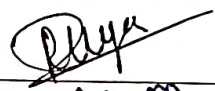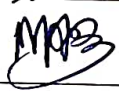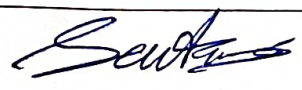
- To create a student-centric teaching environment conducive to imparting quality education.
- To ensure quality of academic programs.
- Development and application of quality benchmarks/parameters for the various academic and administrative activities of the Colleges;
- Dissemination of information on the various quality parameters of higher education.
- Organization of inter and intra institutional workshops, seminars,research on quality related themes and promotion of quality circles.
- To ensures maximum utilization of infrastructural facilities and the available ICT resources.
- Development of Quality culture in the institution and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.

Audyogik Shikshan Mandal's

College Of Commerce, Science & Information Technology ,Pimpri,Pune

Attendance of IQAC Committee Members 2022-23

Sr. No	Name Of Member	Sign
1	Dr. Sandeep Pachpande	
2	Dr. Priti Pachpande	
3	Dr.D.D.Balsaraf	
4	Mrs.Sarita Goyal	
5	Mr.Rushi Durge	
6	Mrs.Priya Janjalkar	
7	Ms.Trupti Kadam	
8	Mrs.Meenakshi Jadhav	
9	Mrs.Savitri Mandare	
10	Mrs.Sarika Shinde	
11	Mr. Babasaheb Chandekar	
12	Mr.Akshay Barge Mr.Shreyash Chavan	
13	Mr.Uday Shankar Kulkarni	
14	Ms. Sanjana Tiwari	
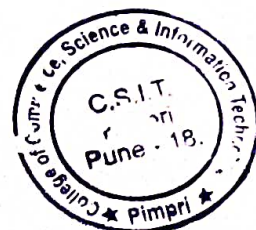
Date :23/07/2022

Audyogik Shikshan Mandal's

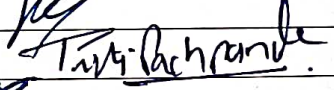**College Of Commerce, Science & Information Technology ,Pimpri,Pune**

NOTICE
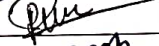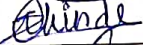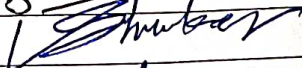
All the IQAC Committee members are hereby informed that the meeting of the IQAC members will be on 27th July 2022 at 11.30 am at mini auditorium.

All members are requested to attend the same .

Agenda of meeting

1. To read and confirm the minutes of last meeting .(7th Febuary 2022)

2. To approve the academic calendar (2022-23) .

3. To decide total workload and subject wise faculty for the various courses.

4. To enhance the quality of higher education .

5. Any other subjects with the consent of the chair .

Acknowledgment of the Notice .

Sr. No	Name Of Member	Sign
1	Dr. Sandeep Pachpande	
2	Dr. Priti Pachpande	
3	Dr.D.D.Balsaraf	
4	Prof. Sarita Goyal	
5	Mr.Rushi Durge	
6	Mrs.Trupti Kadam	
7	Mrs.Priya Janjalkar	
8	Dr.Minakshi Jadhav	
9	Mrs.Sarika Shinde	
10	Mr.Babasaheb Chandekar	
11	Mr.Akshay Barge Mr.Shrayash Chavan	
12	Mr Uday Shankar Kulkarni	
13	Mrs.Sanjana Tiwari	
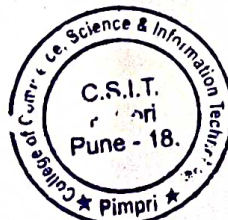
C.S.I.T.
Pimpri
Pune - 18.

Audyogik Shikshan Mandal's

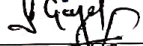# College Of Commerce, Science & Information Technology ,Pimpri,Pune

Minutes of meeting of IQAC committee(2022-23) held on 27/07/2022

Venue: Auditorium , ASM's CSIT College,Pimpri,Pune.

Time: 11.30am to 12.30pm

Date: 27/7/2022

PROSEEDING OF THE MEETING OF IQAC COMMITTEE OF COLLEGE OF COMMERCE, SCIENCE AND INFORMATION TECHNOLOGY HELD ON 27/07/2022 AT 11.30 A.M.

The meeting of IQAC is presided by the chairman Dr. Sandeep Pachpande .The members present and who attend the meeting signed and scribed their attendance in the attendance book maintained separately.

The co-ordinator Prof. Priya Janjalkar with the permission of the chair took the subjects on the agenda for discussion ,one by one.

Subject No. 1 – Confirmation of the minutes of the last meeting. (7th Febuary 22)

The Co-ordinator of IQAC Committee Prof . Priya Janjalkar read out the minutes of last meeting (7th Febuary 2022) of IQAC of College of Commerce, Science and Information Technology. Since no one raised any objection to the same ,the IQAC members were passed the following resolution.

Resolution: It has been resolved that the minutes of last meeting (7th Febuary 2022) of the IQAC committee of College of Commerce, Science and Information Technology are read and confirmed unanimously .

Proposed by : Prof. Priya Janjalkar

Seconded by: Dr.D.D.Balsaraf
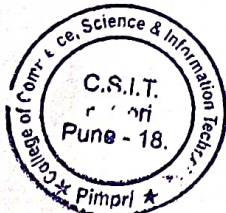
Subject No. 2 - To approve the academic calendar.

All IQAC members were discussed for the same. The few important suggestions given by the members and that were discussed in the meeting.

Resolution: It has been resolved that academic calendar for academic year 2022-23 is approved unanimously for the College Of Commerce, Science and Information Technology, Pune.

<div align="center">

Proposed by : Dr.D.D.Balsaraf
Seconded by: Prof. Sarita Goyal

</div>

Subject No.   3 - To decide total workload and subject wise faculty for various courses.

 1) Recruitment of new staff

2) Preparation of salary Budget for the year 2022-2023.

The workload committee has submitted the report that report was discussed in the IQAC meeting and that report was approved for maintaining the quality of higher education. It has been decided that as early as possible the subject teachers should be appointed.

Resolution: It has been resolved that taking into consideration availability of workload the staff should be recruited. It is further resolved that taking into consideration previous year expenditure it is necessary to prepare salary budget for the year 2022-23.

Subject No.   4 - To decide regular internal audit of the account ,preparation of five year budget and preparation for Academic Audit.

1)There should be regular internal Audit of the account of the college periodically after every three months.

2) Preparation of Five year Budget for the year 2022-2023 and Five Year Audited statement.

3) Preparation for regular Academic Audit.

Resolution: It is resolved that the regular internal audit should be conducted from time to time and the budget for five year ending 2022-23 be properly presented. It is resolved that submission of IIQA on NAAC portal and process for Academic Audit.

Subject No. 5 - To enhance the quality of higher education and MOOC add-on certification.

All IQAC members were discussed for the enhancement of the higher education. The few important suggestions like new technologies, interactive learning and teaching, digital library, hybrid classroom ,MOOC certification and MoU with foreign university given by the members and that were discussed in the meeting.

Resolution: It has been resolved that to implement various new technologies, interactive learning and teaching methods for College Of commerce, Science And Information Technology ,Opac,NDLI, knimbus for library, and registration of student MOOC certification like edx , automation anywhere using coursera ,AWS Pune .

Proposed by : Dr.D.D.Balsaraf

Seconded by: Prof. Sarita Goyal

Subject No. 6 - To promote research publication of faculty Development program and NEP2020 .

All IQAC members were discussed for the Research,Journal,book publication at . Scopes index,ugc care list and Incon . Amount for the Research conference Incon 2022-2023.College Development Committee had decided Rs 5000-/- . The few important suggestions like new education policy 2020 ABC given by the members and that were discussed in the meeting.

Resolution: For the Research conference INCON 2022-2023 as it is resolve that the staff members of college are permitted to publish their Research papers and attain the Conference free of cost for the seminar organized by Asm Group. It has been resolved that to implement various research publication, Opening ABC Account at College Of commerce Science And Information Technology, Pune .

Proposed by : Dr.D.D.Balsaraf

Seconded by: Prof. Sarita Goyal

Subject No. 7 - Any other items with the consent of the chair

IQAC Co-ordinator presented the analysis reports of feedback collected from various stakeholders on the basis of analyses report. Detailed discussion was happened among IQAC committee members.

Resolution: HOD Management Department proposed to form a Committee to design syllabus for Add on Certification Programs to be introduced to bridge the gaps identified through the Feedback. The proposal was accepted by all Committee members unanimously.

Proposed by: Prof. Trupti kadam

Seconded by: Prof. Paalavi Chitken

With the permission of the chair no any items was discussed so IQAC meeting was concluded with permission of chair and Co-ordinator proposed vote of thanks.

IQAC Co-ordinator

The minutes of last meeting is confirmed

Principal

Principal
College of Commerce, Science &
Information Technology
S. No. 29/1+2A, Pune-Mumbai Highway,
Pimpri, Pune - 411 018.