College of Commerce Science & Information Technology

Internal Quality Assurance Cell (IQAC)

Brief Profile & Progress Report 2022-2023

INDEX

IQAC

Preamble: In pursuance of the National Action Plan of the National Assessment and Accreditation Council (NAAC), Bangalore, for performance evaluation, assessment and accreditation and quality up-gradation of institutions of higher education, Internal Quality Assurance Cell (IQAC) at ASM's Institute of professional studies has been established with the following Vision, Mission and Objectives:

IQAC – Vision:

To stive for continuous improvement in the quality of education, quality evaluation, promotion, and sustenance of Academic and Administrative activities.

IQAC – Mission:

To develop a conscious and consistent system that will act as catalyst in encouraging all stakeholders to strive for quality improvement persistently, to motivate course teachers and learners to improve effectiveness of teaching-learning experience and to improve evaluation procedures by adopting innovative and latest techniques and technologies.

IQAC – Objectives:

- ➢ Enhance the quality of teaching, research, extension, and administrative activities within the institution.
- ➢ Actively contribute to formulating performance indicators for faculty members.
- ➢ Establish and maintain a centralized data mechanism for various administrative departments.
- ➢ Serve as a unified source for all statistical information pertaining to the institute.
- ➢ Conduct regular meetings for faculty and students to discuss and evaluate quality parameters.
- ➢ Solicit feedback from students regarding the performance of teachers.
- ➢ Encourage continuous improvement in the quality of teaching by consistently motivating course teachers, course coordinators, and the Director.
- ➢ Define parameters for assessing course attainment levels.
- ➢ Establish target attainment levels for all types of courses.
- ➢ Pursue accreditation from various accrediting institutions, including NAAC, ISO, NBA, to enhance the institute's overall standing.

IQAC Annual Report-2022-23:

a) **Composition of IQAC-2022-23:**

Sr. No	Name Of Member	Designation
1	Dr. Sandeep Pachpande	Chairman
2	Dr. Priti Pachpande	Management Representative
3	Dr.D.D.Balsaraf	Management Representative
4	Dr.Shrikant Jagtap	Principal
5	Mr.Rushi Durge	Member Secretary
6	Mrs.Sarita Goyal	NAAC (Co-ordinator)
7	Ms. Priya Janjalkar	IQAC(Co-ordinator)
8	Ms.Trupti Kadam	Teacher Member
9	Mrs.Pallavi Chitken	Teacher Member
10	Mrs.Savitri Mandhare	Teacher Member
11	Ms.Sarika Shinde	Teacher Member
12	Mr.Babasaheb Chandekar	Administrative officer
13	Mr.AkshayBarge	Local Society Nominee
	Mr.Shreyash Chavan	Student Nominee
14	Mr.Uday Shankar Kulkarni	Stakeholder Nominee
15	Ms.Sanjana Tiwari	Alumina Representative

a) **Major Decisions Taken by IQAC during A.Y. 2022-23:**
All Three meetings were conducted with the motto of improving overall quality of teaching-learning and administrative documentation processes and NAAC SSR submission following decisions / actions were taken by IQAC committee:

➢ IQAC has taken the initiative to ensure the timely completion of NAAC procedures, and accordingly, the Internal Quality Assurance Cell (IQAC) has prepared and submitted the Institutional Information for Quality Assessment (IIQA) to NAAC and initiate the process for the preparation of the Self-Study Report (SSR) within the stipulated period.

➢ The IQAC has resolved to address the workload concerns by approving the recruitment of additional staff. Furthermore, the IQAC has also resolved to prepare a salary budget for the year 2022-23, taking into account the expenditure from the previous year.

➢ Conduct regular internal audits periodically, ensuring the proper presentation of the budget for the five-year period ending in 2022-23.

➢ The IQAC has resolved to implement a range of new technologies and interactive learning methods for the College of Commerce, Science, and Information Technology. This includes the incorporation of OPAC, NDLI, and Knimbus for library enhancements, as well as facilitating the registration of students for MOOC certifications on platforms such as edX. Additionally, efforts will be directed towards introducing automation anywhere through Coursera and AWS .

➢ In response to the Research Conference Incon 2022-2023, it has been resolved by the IQAC that staff members of the college are authorized to publish their research papers and attend the conference without incurring any fees, especially for seminars organized by the Asm Group. Furthermore, the IQAC has resolved to initiate various measures to facilitate research publication, including the establishment of an ABC Account at the College of Commerce Science and Information Technology in Pune.

➢ The management's appointment of Dr. Shrikant Jagtap as the Principal of CSIT college, effective from December 15, 2022, and Prof. Pallavi Chitken as an Assistant Professor, effective from March 20, 2022, has been duly noted and resolved by the IQAC committee.

➢ The IQAC committee has resolved to prepare the Self-Study Report (SSR) in accordance with NAAC norms and submit it within the specified timeframe.

➢ Considering the university examination schedule for May 2023, the IQAC has authorized the exam in-charge to prepare the examination schedule and follow the relevant procedures outlined in the university circular.

➢ During the meeting, the IQAC discussed the requirements for NAAC accreditation, and a resolution was passed to ensure compliance with all NAAC requirements.

➢ The IQAC has resolved to analyze the feedback received from stakeholders, identify any shortcomings, and implement corrective measures based on the suggestions received.

Principal
College of Commerce, Science &
Information Technology
S. No. 29/1+2A, Pune-Mumbai Highway.
Pimpri, Pune - 411 018.