Audyogik Shikshan Mandal's
College Of Commerce, Science & Information Technology ,Pimpri,Pune

NOTICE

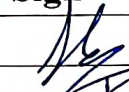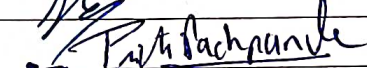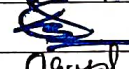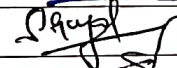All the IQAC Committee members are hereby informed that the meeting of the IQAC members will be on 7th Febuary 2022 at 11.30 am at auditorium. All members are requested to attend the same.

Agenda of meeting

1. To read and confirm the minutes of last meeting .(23rd June 2021)
2. To take review of various departments.
3. To take feedback from the students regarding the quality of higher education.
4. To review first term syllabus completion & discuss academic preparedness for offline.
5. Preparation for NAAC SSR documentation.
6. Any other subjcs with the consent of the chair.

Acknowledgment of the Notice.

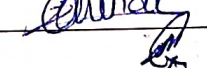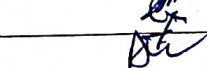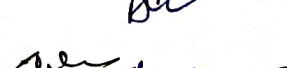| Sr. No	Name Of Member	Sign
1	Dr. Sandeep Pachpande	
2	Dr. Priti Pachpande	Priti Pachpande
3	Dr.D.D.Balsaraf	
4	Prof. Sarita Goyal	
5	Mr.Rushi Durge	
6	Prof. Priya Janjalkar	
7	Ms.Trupti Kadam	Kadam
8	Ms.Sarika Shinde	Shinde
9	Mr. Babasaheb Chandekar	
10	Mr.Akshay Barge Mr.Shrayesh Chavan	
11	Mr.Uday Shankar Kulkarni	
12	Ms. Sanjana Tiwari	

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Audyogik Shikshan Mandal's

College Of Commerce, Science & Information Technology ,Pimpri,Pune

Minutes of meeting of IQAC committee(2021-22) held on 07/02/2022

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Venue: Auditorium , ASM's CSIT College,Pimpri,Pune.

Time: 12.00pm to 1.00pm

Date: 07/02/2022

PROCEEDING OF THE MEETING OF IQAC COMMITTEE OF COLLEGE OF COMMERCE, SCIENCE AND INFORMATION TECHNOLOGY HELD ON 07/02/2022 AUDITORIUM AT 12.30 A.M.

The meeting of IQAC is presided by the chairman Dr. Sandeep Pachpande .The members present and who attend the meeting signed and scribed their attendance in the attendance book maintained separately.

The co-ordinator Prof. Priya Janjalkar with the permission of the chair took the subjects on the agenda for discussion ,one by one.

Subject No. 1 - Confirmation of the minutes of the last meeting.(23rd June 2021)

The Co-ordinator of IQAC Committee Prof . Priya Janjalkar read out the minutes of last meeting (23rd June 2021) of IQAC committee of College of Commerce, Science and Information Technology. Since no one had any objections to the same , the members were passed the following resolution.

Resolution: It has been resolved that the minutes of last meeting (23rd June 2021) of the IQAC committee of College of Commerce, Science and Information Technology are approved and confirmed unanimously.
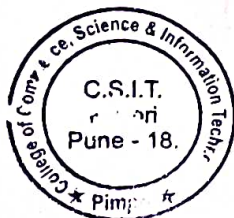
Proposed by :Prof . Priya Janjalkar

Seconded by :Dr.D.D.Balsaraf

Subject No. 2 - - To take review of various departments specially library and sports.

All IQAC members were discussed regarding different departments requirements for the upcoming academic year as per the strength of the students

.

Resolution: It has been resolved that to purchase required items as per the requirement of departments to fulfill the need of departments .

Proposed by : Dr.D.D.Balsaraf

Seconded by: Dr. Meenakshi Jadhav

Subject No. 3 -To take feedback from the students regarding the quality of higher education and stakeholder interaction.

The Principal of College of Commerce, Science And Information Technology briefed the feedback of faculty members and students regarding for improvement in academic quality and stakeholder interaction of College of Commerce ,Science And Information Technology during the academic year 2021-22.

Resolution:It is resolved that the student have better thinking regarding higher education. The stockholder and the teacher are having better interaction through year to promote the carrier advancement of the student.
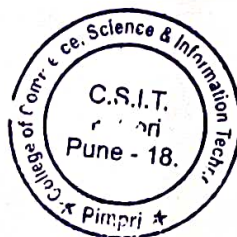
Subject No. 4- Review of first term syllabus completion and discuss academic preparedness for offline term.

In the meeting it was decided that 95 to 100 percent syllabus have been complete as per university guideline and preparation for offline, hybrid classroom.

Subject No. 5- Preparation for NAAC SSR documentation.

In meeting it was decided that all criteria in charge and member maintain document as per NAAC HEI guideline.

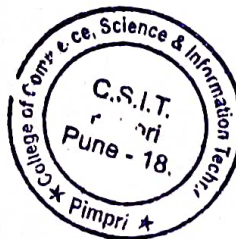**Subject No. 6- Any other Subjects with the consent of the chair.**

With the permission of the chair no any Subjects was discussed so IQAC meeting was concluded with permission of chair and coordinator proposed vote of thanks.

IQAC Co-ordinator

The minutes of last meeting is confirmed

Principal
Principal
College of Commerce, Science &
Information Technology
S. No. 29/1+2A, Pune-Mumbai Highway,
Pimpri, Pune - 411 018.

IQAC Committee Members 2022-23

Sr.No	Name of Member	Designation
1	Dr. Sandeep Pachpande	Chairman
2	Dr. Priti Pachpande	Management Representatives
3	Dr.D.D.Balsaraf	Management Representative
4	Mrs.Sarita Goyal	Principal
5	Mr.Rushi Durge	Member Secretary
6	Mrs.Priya Janjalkar	IQAC Co-ordinator
7	Ms.Trupti Kadam	Teachers Member
8	Mrs.Meenakshi Jadhav	
9	Mrs.Savitri Mandare	
10	Mrs.Sarika Shinde	
11	Mr. Babasaheb Chandekar	Administrative officer
12	Mr.Akshay Barge	Local Society Nominee
	Mr.Shreyash Chavan	Student Nominee
13	Mr.Uday Shankar Kulkarni	Stakeholder nominee
14	Ms. Sanjana Tiwari	Alumina Representative

Meetings :- The IQAC Committee members shall meet once in four months or even earlier depending upon the situation.

Tenure: Tenure of all the members of IQAC committee shall be 5 years.
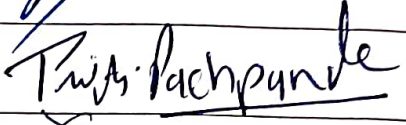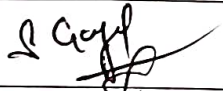
Functions and Duties :
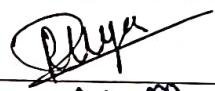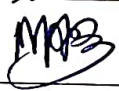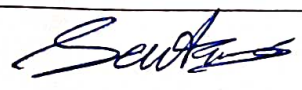
- To create a student-centric teaching environment conducive to imparting quality education.
- To ensure quality of academic programs.
- Development and application of quality benchmarks/parameters for the various academic and administrative activities of the Colleges;
- Dissemination of information on the various quality parameters of higher education.
- Organization of inter and intra institutional workshops, seminars,research on quality related themes and promotion of quality circles.
- To ensures maximum utilization of infrastructural facilities and the available ICT resources.
- Development of Quality culture in the institution and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
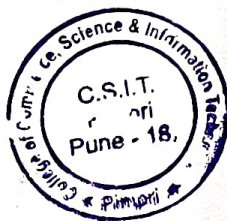
Audyogik Shikshan Mandal's

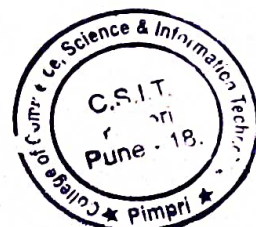## College Of Commerce, Science & Information Technology ,Pimpri,Pune

Attendance of IQAC Committee Members 2022-23

Sr. No	Name Of Member	Sign
1	Dr. Sandeep Pachpande	
2	Dr. Priti Pachpande	
3	Dr.D.D.Balsaraf	
4	Mrs.Sarita Goyal	
5	Mr.Rushi Durge	
6	Mrs.Priya Janjalkar	
7	Ms.Trupti Kadam	
8	Mrs.Meenakshi Jadhav	
9	Mrs.Savitri Mandare	
10	Mrs.Sarika Shinde	
11	Mr. Babasaheb Chandekar	
12	Mr.Akshay Barge Mr.Shreyash Chavan	
13	Mr.Uday Shankar Kulkarni	
14	Ms. Sanjana Tiwari	

Date :23/07/2022

Audyogik Shikshan Mandal's

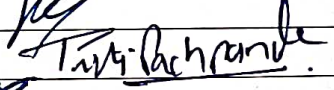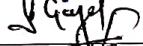**College Of Commerce, Science & Information Technology ,Pimpri,Pune**

NOTICE
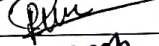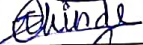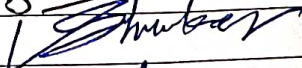
All the IQAC Committee members are hereby informed that the meeting of the IQAC members will be on 27th July 2022 at 11.30 am at mini auditorium.

All members are requested to attend the same .

Agenda of meeting

1. To read and confirm the minutes of last meeting .(7th Febuary 2022)

2. To approve the academic calendar (2022-23) .

3. To decide total workload and subject wise faculty for the various courses.

4. To enhance the quality of higher education .

5. Any other subjects with the consent of the chair .

Acknowledgment of the Notice .

Sr. No	Name Of Member	Sign
1	Dr. Sandeep Pachpande	
2	Dr. Priti Pachpande	
3	Dr.D.D.Balsaraf	
4	Prof. Sarita Goyal	
5	Mr.Rushi Durge	
6	Mrs.Trupti Kadam	
7	Mrs.Priya Janjalkar	
8	Dr.Minakshi Jadhav	
9	Mrs.Sarika Shinde	
10	Mr.Babasaheb Chandekar	
11	Mr.Akshay Barge Mr.Shrayash Chavan	
12	Mr Uday Shankar Kulkarni	
13	Mrs.Sanjana Tiwari	
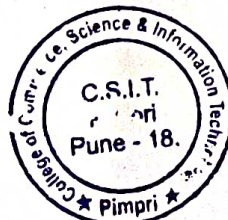
Venue: Auditorium , ASM's CSIT College,Pimpri,Pune.

Time: 11.30am to 12.30pm

Date: 27/7/2022

PROSEEDING OF THE MEETING OF IQAC COMMITTEE OF COLLEGE OF COMMERCE, SCIENCE AND INFORMATION TECHNOLOGY HELD ON 27/07/2022 AT 11.30 A.M.

The meeting of IQAC is presided by the chairman Dr. Sandeep Pachpande .The members present and who attend the meeting signed and scribed their attendance in the attendance book maintained separately.

The co-ordinator Prof. Priya Janjalkar with the permission of the chair took the subjects on the agenda for discussion ,one by one.

Subject No. 1 – Confirmation of the minutes of the last meeting. (7th Febuary 22)

The Co-ordinator of IQAC Committee Prof . Priya Janjalkar read out the minutes of last meeting (7th Febuary 2022) of IQAC of College of Commerce, Science and Information Technology. Since no one raised any objection to the same ,the IQAC members were passed the following resolution.

Resolution: It has been resolved that the minutes of last meeting (7th Febuary 2022) of the IQAC committee of College of Commerce, Science and Information Technology are read and confirmed unanimously .

Proposed by : Prof. Priya Janjalkar

Seconded by: Dr.D.D.Balsaraf
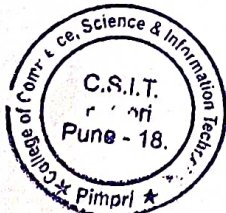
Subject No. 2 - To approve the academic calendar.

All IQAC members were discussed for the same . The few important suggestions given by the members and that were discussed in the meeting.

Resolution: It has been resolved that academic calendar for academic year 2022-23 is approved unanimously for the College Of Commerce, Science and Information Technology, Pune.

> **Proposed by : Dr.D.D.Balsaraf**
> **Seconded by: Prof. Sarita Goyal**

Subject No. 3 - To decide total workload and subject wise faculty for various courses.

1) Recruitment of new staff

2) Preparation of salary Budget for the year 2022-2023.

The workload committee has submitted the report that report was discussed in the IQAC meeting and that report was approved for maintaining the quality of higher education. It has been decided that as early as possible the subject teachers should be appointed.

Resolution: It has been resolved that taking into consideration availability of workload the staff should be recruited. It is further resolved that taking into consideration previous year expenditure it is necessary to prepare salary budget for the year 2022-23.

Subject No. 4 - To decide regular internal audit of the account ,preparation of five year budget and preparation for NAAC SSR

1)There should be regular internal Audit of the account of the college periodically after every three months.

2) Preparation of Five year Budget for the year 2022-2023 and Five Year Audited statement.

3) Preparation for NAA SSR document.
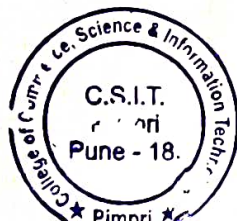
Resolution: It is resolved that the regular internal audit should be conducted from time to time and the budget for five year ending 2022-23 be properly presented. It is resolved that submission of IIQA on NAAC portal and process to SSR preparation.

Subject No. 5 - To enhance the quality of higher education and MOOC add-on certification.

All IQAC members were discussed for the enhancement of the higher education. The few important suggestions like new technologies, interactive learning and teaching, digital library, hybrid classroom ,MOOC certification and MoU with foreign university given by the members and that were discussed in the meeting.

Resolution: It has been resolved that to implement various new technologies, interactive learning and teaching methods for College Of commerce, Science And Information Technology ,Opac,NDLI, knimbus for library, and registration of student MOOC certification like edx , automation anywhere using coursera ,AWS Pune .

Proposed by : Dr.D.D.Balsaraf

Seconded by: Prof. Sarita Goyal

Subject No. 6 - To promote research publication of faculty Development program and NEP2020 .

All IQAC members were discussed for the Research,Journal,book publication at . Scopes index,ugc care list and Incon . Amount for the Research conference Incon 2022-2023.College Development Committee had decided Rs 5000-/- . The few important suggestions like new education policy 2020 ABC given by the members and that were discussed in the meeting.

Resolution: For the Research conference Incon 2022-2023 as it is resolve that the staff members of college are permitted to publish their Research papers and attain the Conference free of cost for the seminar organized by Asm Group. It has been resolved that to implement various research publication, Opening ABC Account at College Of commerce Science And Information Technology , Pune .

Proposed by : Dr.D.D.Balsaraf

Seconded by: Prof. Sarita Goyal

**Subject No. 7 - Any other Subjects with the consent of the chair .**

With the permission of the chair no any Subject was discussed so IQAC meeting was concluded with permission of chair and co-ordinator proposed vote of thanks .

IQAC Co-ordinator

The minutes of last meeting is confirmed

Principal
Principal
College of Commerce, Science &
Information Technology
S. No. 29/1+2A, Pune-Mumbai Highway,
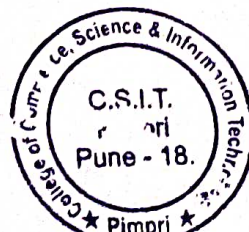Pimpri, Pune - 411 018.
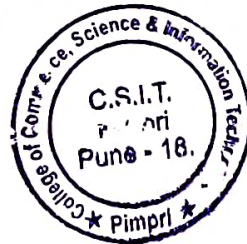
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College Of Commerce, Science & Information Technology ,Pimpri,Pune
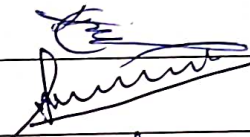
IQAC Committee Members 2022-23

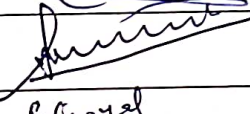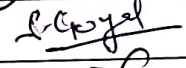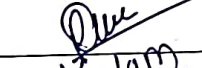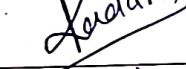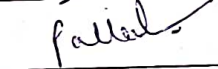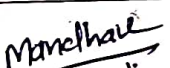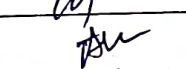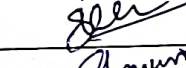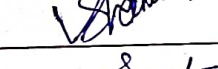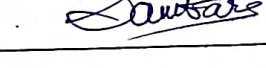| Sr. No	Name Of Member	Designation
1	Dr. Sandeep Pachpande	Chairman
2	Dr. Priti Pachpande	Management Representative
3	Dr.D.D.Balsaraf	Management Representative
4	Dr.Shrikant Jagtap	Principal
5	Mr.Rushi Durge	Member Secretary
6	Ms. Priya Janjalkar	IQAC co-ordinator
7	Mrs.Sarita Goyal	Teacher Member
8	Ms.Trupti Kadam	Teacher Member
9	Mrs.Pallavi Chitken	Teacher Member
10	Mrs.Savitri Mandhare	Teacher Member
11	Ms.Sarika Shinde	Teacher Member
12	Mr.Babasaheb Chandekar	Administrative officer
13	Mr.AkshayBarge Mr.Shreyash Chavan	Local Society Nominee Student Nominee
14	Mr.Uday Shankar Kulkarni	Stakeholder Nominee
15	Ms.Sanjana Tiwari	Alumina Represenative

Audyogik Shikshan Mandal's

College Of Commerce, Science & Information Technology ,Pimpri,Pune

Attendance of IQAC Committee Members 2022-23

Sr. No	Name Of Member	Sign
1	Dr. Sandeep Pachpande	
2	Dr. Priti Pachpande	AB
3	Dr.D.D.Balsaraf	
4	Dr.Shrikant Jagtap	
5	Mrs. Sarita Goyal	S.Goyal
6	Mr.Rushi Durge	
7	Ms. Priya Janjalkar	
8	Ms.Trupti Kadam	Kadam
9	Mrs.Pallavi Chitken	Pallavi
10	Mrs.Savitri Mandhare	Mandhare
11	Ms.Sarika Shinde	Shinde
12	Mr.Babasaheb Chandekar	
13	Mr.AkshayBarge Mr.Shreyash Chavan	
14	Mr.Uday Shankar Kulkarni	
15	Ms.Sanjana Tiwari	Tiwari

Audyogik Shikshan Mandal's

College Of Commerce, Science & Information Technology ,Pimpri,Pune

NOTICE

All the IQAC Committee members are hereby informed that the meeting of the IQAC members will be on 8th Dec 2022 at 12.00 pm in auditorium.
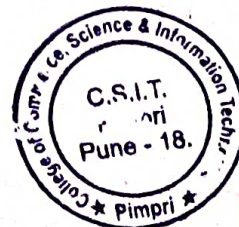
All members are requested to attend the same .

Agenda of meeting

1. To read and confirm the minutes of last meeting .(27th July 2022).
2. To take initiative to submit IIQA to NAAC and proceed for compliance of NAAC procedure IIQA to be completed before 15th Dec 2022.
3. To take review of recruitment of new staff by the committee.
4. Any other subject with the consent of the chair
   Acknowledgment of the Notice .

Sr. No	Name Of Member	Sign
1	Dr. Sandeep Pachpande	
2	Dr. Priti Pachpande	
3	Dr.D.D.Balsaraf	
4	Dr.Shrikant Jagtap	
5	Mrs. Sarita Goyal	
6	Mr.Rushi Durge	
7	Ms. Priya Janjalkar	
8	Ms.Trupti Kadam	
9	Mrs.Pallavi Chitken	
10	Mrs.Savitri Mandhare	
11	Ms.Sarika Shinde	
12	Mr.Babasaheb Chandekar	
13	Mr.AkshayBarge Mr.Shreyash Chavan	
14	Mr.Uday Shankar Kulkarni	
15	Ms.Sanjana Tiwari	

Minutes of meeting of IQAC committee(2022-23) held on 8/12/2022

Venue: Auditorium , ASM's CSIT College,Pimpri ,Pune.

Time: 12.00pm to 1.00pm

PROSEEDING OF THE MEETING OF IQAC COMMITTEE OF COLLEGE OF COMMERCE, SCIENCE AND INFORMATION TECHNOLOGY HELD ON 8/12/2022 IN AUDITORIUM AT 12.00 P.M.

The meeting of IQAC is presided by the chairman Dr. Sandeep Pachpande .The members present and who attend the meeting signed their attendance in the attendance book maintained separately.

The co-ordinator Prof. Priya Janjalkar with the permission of the chair took the subjects on the agenda for discussion ,one by one.

Subject No. 1 – Confirmation of the minutes of the last meeting .(27th July 2022)

The Co-ordinator of IQAC Committee Prof . Priya Janjalkar read out the minutes of last meeting (27th July 2022) of IQAC of College of Commerce, Science and Information Technology. Since no one raised any objection to the same ,the IQAC members were passed the following resolution.

Resolution: It has been resolved that the minutes of last meeting (27th July 2022) of the IQAC committee of College of Commerce, Science and Information Technology are read and confirmed unanimously .

Proposed by :Prof . Priya Janjalkar

Seconded by: Dr.D.D.Balsaraf
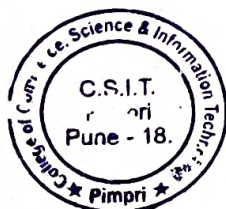
Subject No. 2 - To take initiative to submit IIQA to NAAC and proceed for compliance of NAAC procedure IIQA to be completed before 15ᵗʰ Dec 2022.

Resolution: It has been resolved that the initiative should be taken to complete NAAC procedure accordingly IIQA be prepared and submitted to NAAC in due period.
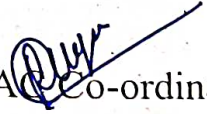
Proposed by :Dr.D.D.Balsaraf

Seconded by: Prof. Sarita Goyal

Subject No. 3 - To take review of recruitment of new staff by the committee.

Resolution: The management has appointed Dr.Shrikant Jagtap as a Principal of CSIT college with effect from 15th Dec 2022. It is resolved that his appointment is noted by IQAC committee. The management has appointed Prof.Pallavi Chitken as a Assistant professor of CSIT college with effect from 20th Mar 2022. It is resolved that her appointment is noted by IQAC committee.

Subject No. 4-Any other subject with the consent of the chair .
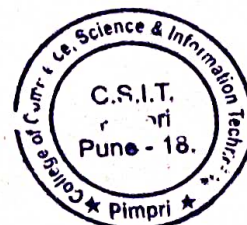
No additional subject was discussed in meeting. Co-ordinator proposed vote of thanks

IQAC Co-ordinator

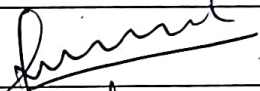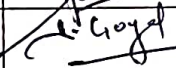The minutes of last meeting is confirmed

Principal
Principal
College of Commerce, Science &
Information Technology
S. No. 29/1+2A, Pune-Mumbai Highway,
Pimpri, Pune - 411 018.

Audyogik Shikshan Mandal's

College Of Commerce, Science & Information Technology ,Pimpri,Pune

Attendance of IQAC Committee Members 2022-23

Sr. No	Name Of Member	Sign
1	Dr. Sandeep Pachpande	
2	Dr. Priti Pachpande	AB
3	Dr.D.D.Balsaraf	
4	Dr.Shrikant Jagtap	
5	Mrs. Sarita Goyal	S Goyal
6	Mr.Rushi Durge	
7	Ms. Priya Janjalkar	
8	Ms.Trupti Kadam	Kadam
9	Mrs.Pallavi Chitken	Pall
10	Mrs.Savitri Mandhare	Mandhare
11	Ms.Sarika Shinde	Shinde
12	Mr.Babasaheb Chandekar	
13	Mr.AkshayBarge Mr.Shreyash Chavan	
14	Mr.Uday Shankar Kulkarni	
15	Ms.Sanjana Tiwari	

Audyogik Shikshan Mandal's

College Of Commerce, Science & Information Technology ,Pimpri,Pune

NOTICE

All the IQAC Committee members are hereby informed that the meeting of the IQAC members will be on 3rd Mar 2023 at 12.00 pm in auditorium.

All members are requested to attend the same .

Agenda of meeting

1. To read and confirm the minutes of last meeting .(8th Dec 2022).

2. The Discussion on preparation of submission of SSR

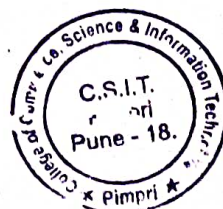3. To discuss examination schedule and preparation of examination .

4. To discuss requirement for compliance of NAAC

5. Discussion on feedback given by stakeholders.

6. Any other subject with the consent of the chair

Acknowledgment of the Notice .

Sr. No	Name Of Member	Sign
1	Dr. Sandeep Pachpande	
2	Dr. Priti Pachpande	AB
3	Dr.D.D.Balsaraf	
4	Dr.Shrikant Jagtap	
5	Mrs. Sarita Goyal	
6	Mr.Rushi Durge	
7	Ms. Priya Janjalkar	
8	Ms.Trupti Kadam	
9	Mrs.Pallavi Chitken	
10	Mrs.Savitri Mandhare	
11	Ms.Sarika Shinde	
12	Mr.Babasaheb Chandekar	
13	Mr.AkshayBarge Mr.Shreyash Chavan	
14	Mr.Uday Shankar Kulkarni	
15	Ms.Sanjana Tiwari	

Venue: Auditorium , ASM's CSIT College,Pimpri ,Pune.

Time: 12.00pm to 1.00pm

PROSEEDING OF THE MEETING OF IQAC COMMITTEE OF COLLEGE OF COMMERCE, SCIENCE AND INFORMATION TECHNOLOGY HELD ON 3/3/2023 IN AUDITORIUM AT 12.00 P.M.

The meeting of IQAC was presided by the chairman , Dr. Sandeep Pachpande. The present members signed their attendance in the attendance book maintained separately.

Following subjects were discussed in the meeting.

**Subject No. 1 – Confirmation of the minutes of the last meeting .(8th Dec 2022)**

The Co-ordinator of IQAC Committee Prof . Priya Janjalkar read out the minutes of last meeting (8th Dec 2022) of IQAC and the minutes of the previous meeting was approved and confirmed.

Subject No. 2 - The Discussion on preparation of submission of SSR

Resolution: It has been resolved that the SSR be prepared as per the norms of NAAC and to be submitted as per rules and in given time.

Proposed by :Dr.Shrikant Jagtap

Seconded by: Prof. Sarita Goyal
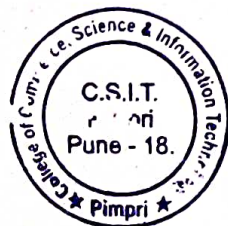
Subject No. 3 - To discuss examination schedule and preparation of examination.

Resolution: The examination of university as per university circular has been scheduled from May 2023 so the exam incharge has been authorized to prepare the schedule of examination and procedure be made accordingly.

Proposed by :Prof.Sarika Shinde

Seconded by: Prof. Sarita Goyal

Subject No. 4 - To discuss requirement for compliance of NAAC

Resolution: In the meeting the requirement for the NAAC was discussed and the resolution has passed to comply all the requirements of NAAC.

Proposed by :Prof. Sarita Goyal

Seconded by: Prof. Priya Janjalkar

Subject No. 5 –Discussion on feedback given by stake holders.

Resolution: It is resolved that the feedback from stake holders are analyzed and shortcomings if any can be corrected. suggestions received be implemented

Subject No.6-Any other subject with the consent of the chair .

No additional subject was discussed in meeting . Co-ordinator proposed vote of thanks .

IQAC Co-ordinator

The minutes of last meeting is confirmed

Principal

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College of Commerce, Science &
Information Technology
S. No. 29/1+2A, Pune-Mumbai Highway,
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