

Audyogik Shikshan Mandal's
College of Commerce, Science & Information Technology
(ID. No. PU/PN/SC/160/2001)

(Affiliated to Savitribai Phule Pune University & Recognized by Govt. of Maharashtra)
S. No. 29/1+2A, Behind Sterling Honda, Pune-Mumbai Highway, Pimpri, Pune-411018
E-mail ID: csit@asmedu.org Website: www.csitedu.org Tel : (020)6651700

Ref. No. ASM/CSIT/137/2022-23

Date: 30/10/2022

To
The Director,
ASM's IPS
Pimpri-Pune

Subject: Deputation of Account Personal(s) for Internal Audit

Respected Sir

With reference to above mentioned subject, we request you to depute two accountant from your institute to conduct internal Audit of our college for the First half of the F.Y. 2022-23.

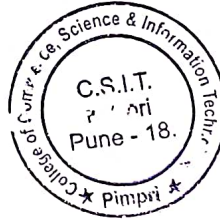
Waiting for your positive response.

Thanking You,

Yours Truly,

Principal

CSIT College
Principal
College of Commerce, Science &
Information Technology
S. No. 29/1+2A, Pune-Mumbai Highway,
Pimpri Pune - 411 018.



[Handwritten signature]
① Shant ② Jyoti Rajee

Ref.

Dt.

To,
Ramesh Bhagat
Institute of Professional Studies
Pune 411 018

Sub: Appoinment as Internal Auditor

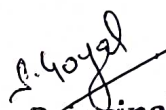
Dear sir,

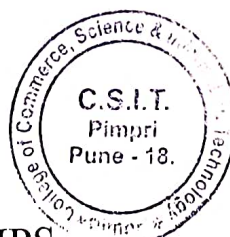
With Reference to above mention Subject, you are hereby appointed as Internal Accounts Auditor for ASM's Colleg of Commerece, Science & Information Technology.

You are hereby requested to check the book oh Accounts for the period from 01.10.22 to 31.03.23 and subit the detaile Audit report on or before 18.04.23

Sr. No.	Name	Designation
1	Mr. Ramesh Bhagat	Chairman
2	Mrs. Jyoti Raje	Member

With Thanks


Principal
Principal
College of Commerce, Science &
Information Technology
S. No. 29/1+2A, Pune-Mumbai Highway,
Pimpri, Pune - 411 018.



Copy To: 1. Mrs. Jyoti Raje, IPS


Internal Audit Report

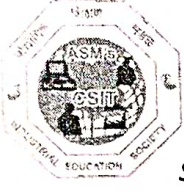
ASM's College of Commerce, Science & Information Technology.

01-10.-2022 To 31-03-2023

Audit Remarks as below:

1. Accounting system is appropriate and is being run efficiently in Tally.
2. Books of Account maintained regularly
3. Verified Administrative Exp. Bill and Other Payment checked.
4. Bank Reconciliation Verified and found correct.
5. Proper P.O. given but proper comparison with quotation not seen.
6. Voucher Date miss match with the payments
7. Addition to fixed Assets has been verified with bills
8. Cash book and receipt book checked and balance confirm.
9. Provided guidance to staff on compliance issues.


Ramesh Bhagat
(Internal Auditor)



Audyogik Shikshan Mandal's
College of Commerce, Science & Information Technology
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S. No. 29/1+2A, Behind Sterling Honda, Pune-Mumbai Highway, Pimpri, Pune-411018
E-mail ID: csit@asmedu.org Website: www.csitedu.org Tel : (020)6651700

Ref. No. ASM/CSIT/282/2022-23

Date: 02/04/2023

To
The Director,
ASM's IPS
Pimpri-Pune

Subject: Deputation of Account Personal(s) for Internal Audit

Respected Sir

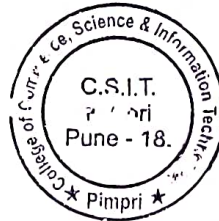
With reference to above mentioned subject, we request you to depute two accountant from your institute to conduct internal Audit of our college for the second half of the F.Y. 2022-23.

Waiting for your positive response.

Thanking You,

Yours Truly,
Principal

CSIT College
Principal
College of Commerce, Science &
Information Technology
S. No. 29/1+2A, Pune-Mumbai Highway,
Pimpri, Pune - 411 018.



[Handwritten signature]
Bhagyesh sir,
Sajji Raj

Ref.

Dt.

To,
Ramesh Bhagat
Institute of Professional Studies
Pune 411 018

Sub: Appointment as Internal Auditor

Dear sir,

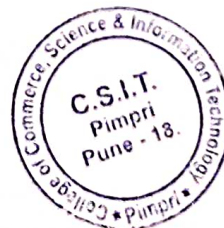
With Reference to above mention Subject, you are hereby appointed as Internal Accounts Auditor for ASM's Colleg of Commerece, Science & Information Technology.

You are hereby requested to check the book oh Accounts for the period from 01.04.22 to 30.09.22 and subit the detaile Audit report on or before 12.10.22

Sr. No.	Name	Designation
1	Mr. Ramesh Bhagat	Chairman
2	Mrs. Jyoti Raje	Member

With Thanks

Principal
Principal
College of Commerce, Science &
Information Technology
S. No. 29/1+2A, Pune-Mumbai Highway,
Pimpri, Pune - 411 018.



Copy To: 1. Mrs. Jyoti Raje, IPS

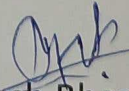
Internal Audit Report

ASM's College of Commerce, Science & Information Technology.

01-04-2022 To 30-09-2022

Audit Remarks as below:

1. Accounting system is appropriate and is being run efficiently in Tally.
2. Books of Account maintained regularly
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4. Bank Reconciliation Verified and found correct.
5. Proper P.O. given but proper comparison with quotation not seen.
6. Voucher Date miss match with the payments
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8. Cash book and receipt book checked and balance confirm.
9. Provided guidance to staff on compliance issues.


Ramesh Bhagat
(Internal Auditor)