

संस्थेचे नांव व पत्ता / Name & Address of the Institution

प्रोसिडींग
सभेच्या कामकाजासाठी

PR
FOR

१) सभेचा क्रमांक / Sr. No. of Meeting

२) सभेची तारीख / Date of Meeting

३) सभेचा वेळ / Time of Meeting

४) सभेचा प्रकार / Kind of Meeting

५) सभेचे स्थळ / Place of Meeting

६) सभेस कोणी सन्माननीय ग्रहस्थ अग्नर अधिकारी हजर असल्यास त्यांची नावे (हुद्दा सह) Name and designation of officers / respectable persons present

७) सभेचे अध्यक्ष / Chairman of the Meeting

Subject No.

विषय क्रमांक

Proposed by

सूचक

Seconded by

अनुमोदक

Resolutions & subjects placed before the meeting for discussion
सभे पूढे विचारकरिता आलेले विषय आणि ठराव

Resol
ठराव

AUDYOGIK SHIKSHAN MANDAL'S

COLLEGE OF COMMERCE SCIENCE & INFORMATION TECHNOLOGY

STUDENTS GRIVIENCE & REDRESSAL COMMITTEE 2023-24

NOTICE

17th Aug 2023

All the committee members are hereby informed that committee meeting will be held on 19th Aug 2023 at 3:00 pm at Mini Auditorium.

All members are requested to attend the same.

Agenda of the meeting

1 Confirmation of the minutes of last meeting.

2 Discussion on college discipline.

3 Discussion on to give information about the complaint form and others .

4 Any other subject with the permission of the chair.

It is mandatory to attend meeting for Students Grivience & Redressal Committee.

Mandhau
Secretary

Principal

PROCEEDING FOR MEETING



सुचना - सभेस हजर असलेल्या सभासदांची नांवे गर्जेप्रमाणे व जरूरीप्रमाणे स्वतंत्र कागदावर लिहून ती या कामकाजास जोडावीत.

No.

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८) सभेस हजर असलेल्या सभासदांची नांवे / Name of the members who were present at the meeting

Resolution No.
उराव क्रमांक

Attendance of Committee members

Sr.N	Name	Designation	sign
1	Dr. Lalit Kanore	President	
2	Prof. Savitri Mandhare	Secretary	
3	Prof. Jyoti Tape	Member	

Minutes of Meeting

The secretary of **Student Grievance & redressal Committee** Prof. Savitri Mandhare has welcome & briefed the committee members about the agenda.

SUBJECT NO 1 : Confirmation the minutes of last meeting.

Secretary Prof. Savitri Mandhare , read & Confirmed the minutes of the last meeting of Students Grievance & Redressal Committee of the College of Commerce, Science & Information Technology, Pimpri, Pune -18. Since no one had any objection to the same , the members pass to the following resolution.

Resolution : The minutes of last meeting of the Students Grievance & Redressal Committee of the College of Commerce ,Science & Information Technology, Pimpri , Pune -18 are approved and confirmed unanimously.

Proposed by : Prof.Lakshmi Kose

Seconded by : Prof . Savitri mandhare

Sub: 02 Discussion on college discipline.

- It was decided that college I-Card is compulsory for all student. So it was decided that every college student have to compulsory issuing the I-Card before 30th Aug 2023 from library.
- It was also decided that student must be attend the class, Otherwise faculty contact their parents .

१) सभेचा क्रमांक / Sr. No. of Meeting	२) सभेची तारीख / Date of Meeting	३) सभेचा वेळ / Time of Meeting
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४) सभेचा प्रकार / Kind of Meeting	५) सभेचे स्थळ / Place of Meeting	
६) सभेस कोणी सन्माननीय ग्रहस्थ अगर अधिकारी हजर असल्यास त्यांची नांवे (हुद्दा सह) Name and designation of officers / respectable persons present		
७) सभेचे अध्यक्ष / Chairman of the Meeting		

Subject No. विषय क्रमांक	Proposed by सचक	Seconded by अनुमोदक	Resolutions & subjects placed before the meeting for discussion सभे पुरे विचारकरिता आलेले विषय आणि ठराव
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- Students who are wondering here & there college admin take a strict action for that.
- Outsiders are strictly prohibited in college campus.

Sub: 03. Discussion on to give information about the complaint form and others

Committee members give information about the student grivience application form and discuss with students about that .

Sub.3 Any other subject with the permission of the chair.

Since there were no other subject to be discussed the meeting.

Finally , at the end of the meeting the vote of thanks was proposed by the Secretary & with the permission of the president ,the secretary has declared to close the meeting.

Mandhane
Secretary

Salvi
Principal

Students Grievance Committee

Action Taken Report 23-24

Sr.No	Observation From Students feedback analysis/ suggestion/remarks	Recommendations / Action Taken
1.	College grievance redressal system should be strengthened	Taken in to cognizance and suggested ways for handling grievances and prompt redressal
2	Students reported a dissatisfaction towards hygiene in washrooms	Committee acquainted the respective committees and authorities with the situation and asked to take necessary steps towards it
3.	Students report about the the incompleteness of syllabus	Appoint a fact finding committee , according to committee report Principal give the instruction to the teacher those who are not complete the syllabus
4	Students give the written complaint about the miss conduct of YIN election	Appoint a fact finding committee, according to committee report there is no any miss conduct fact of YIN election
5	Students suggest the some changes about the ground for practice	Director of phy. Education & sports talk about it to the Principal.
6	Students complaint about the classroom fans	Committee talk to concern person & give the instruction to electrician
7	Complaint about the classroom chair	Committee give the instruction to the college maintenance person & give the instruction about repair the chairs.
8	Students complaint about the hall ticket against the office staff	Committee talk about it to the principal , he gave instructions to office staff .
9	Students suggest to put a glass on the water cooler	Committee talk about it to the consult person & put a glass on the cooler
10	Students talk about the Network issue	Principal talk about it to the IT Persn



[Signature]
Principal

Principal
College of Commerce, Science &
Information Technology
S. No. 29/1+2A, Pune-Mumbai Highway
Pimpri, Pune - 411 018.

Anti Ragging Committee

Annual Report

2023-2024

Anti-Ragging Committee at ASM's College of Commerce, Science & Information Technology has been established under Section vide No.37-3/Legal/AICE/2009 dated 01/07/2009 for Prevention and prohibition of Ragging in technical Institutions. The composition of Anti ragging Committee is as follows:

No	Name	Designation	
1	Dr. Lalit Kanore	Chairman	Chairperson
2	Dr. Chandrakant Sonvane	Member	In-Charge
3	Prof. Savitri mandhare	Member	Member
4	Mrs. Mahadevi Shelke	Member	Member
5	Mr. Amar Gaikwad	Member	Member
6	Mr. Sagar Patil	Member	Member

Objectives :

- The committee will decide and finalize Anti Ragging Regulations for the institution, in accordance with the prevailing regulations of various statutory bodies.
- To conduct Anti Ragging Committee meeting time to time .
- To ensure submission of undertaking in the prescribed format from the candidate concerned on anti-ragging at the time of admission.
- To arrange to send letters to parents, and guardians of the students at the beginning of the academic year for the creation of awareness.
- To suggest measures to tighten vigil against any act which constitutes ragging?
- Measures for prevention of ragging so that fresher's, senior students, and every members of the institute are made aware of the measures.
- Measures for prohibition of ragging to eliminate the scourge of ragging as per the definition given in the relevant regulations, including the formation of the Anti-Ragging Squad, Mentoring Cell on ragging etc.
- Ensuring that undertakings in the form of Affidavits by students, parents/guardians, and staff members of the institutes are taken.
- Ensuring that the actions to be taken are as per the guidelines of the relevant regulations as laid

- To prevent and eliminate incidents of ragging within the college premises and hostels, as well as in the neighbourhood.
- To create a safe and supportive environment for students by strictly enforcing a zero-tolerance policy towards ragging.
- To ensure compliance with the UGC regulations
- To sensitize students about the harmful effects of ragging and the disciplinary actions that will be taken against offenders.
- To promote a culture of respect, empathy, and camaraderie among students.

Functions/Responsibilities:

- Disseminating information on the consequences of ragging through orientation and awareness programs.
- Forming and deploying an anti-ragging squad to regularly monitor the campus, hostels, and neighbourhood.
- Implementing pre-emptive measures to prevent ragging incidents from occurring.
- Investigating complaints related to ragging promptly and impartially.
- Taking appropriate disciplinary actions against individuals found guilty of ragging, which may include expulsion, suspension, or legal action.
- Publicizing the contact information of the committee members for easy reporting of incidents.
- Periodically reviewing and updating the anti-ragging policy to ensure its effectiveness.

Action Taken Report 23-24

- Anti-ragging online form cum affidavit link is circulated among the newly-admitted students in the session 2023-24. Every student is made to sign an elaborate oath, pledging never to indulge in or support any sort of ragging activities in the College. It is also made clear that any ragging activity in the College will be severely penalized using legal actions.
- Multiple Anti-Ragging posters are displayed throughout the College premises to enhance the spread of awareness.
- A detailed orientation program is conducted for the newly admitted students to make them aware of the College policies on Anti-Ragging. This includes making aware of the Anti-Ragging helpline number and the Anti-Ragging reporting forms. The details of the anti-ragging committee are given on the website for quick contact in case of any incident of ragging.
- For good monitoring, small group of students were made, for each group one staff member was assigned for interacting individually with each member of group on daily basis to ascertain the problems difficulties if any faced by the students in the college.

- Anti Ragging forms have been filled by all students .
- There is not a single complaint will be registered .

In-Charge



[Handwritten Signature]
Chair Person

Principal
College of Commerce, Science &
Information Technology
S. No. 28/1+2A, Pune - Mumbai Highway
Pimpri, Pune - 411 018.