

To,
Committee Member,
IQAC,
ASM's College of Commerce, Science and Information Technology
Pimpri .

Subject: Notification & Agenda of IQAC meeting.

Dear Sir/ Madam,
You are requested to attend the meeting of Internal Quality Assurance Cell (IQAC).
The details of the meeting are as follows:

Date: 14th December 2024
Day: Saturday
Time: 12.00 p.m.
Venue: Mini Auditorium ASM's CSIT

The agenda for the meeting is as follows:

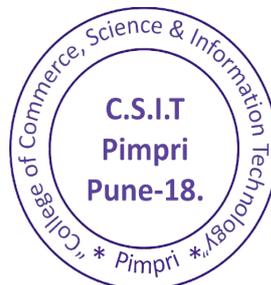
1. To read and confirm the minutes of last IQAC Meeting.
2. To discuss the status of AQAR submission for 2023-24 to NAAC Portal.
3. To discuss the industrial visits conducted by the college till date.
4. To discuss the examination dates, result and address concerns raised by the Examination Committee
5. To discuss the organization and execution of the Faculty Development Programme (FDP) on CO and PO attainment and evaluation techniques.
6. To discuss any other issue/ subject mentioned by any member of committee.

You are kindly requested to attend the same.

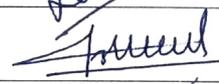
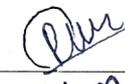
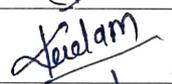
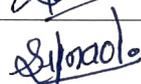
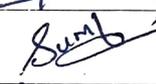
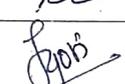
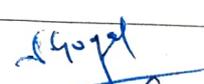
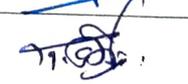
Thanking you,
Yours sincerely,

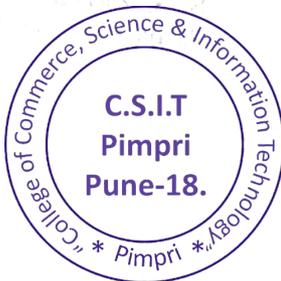

Asst. Prof. Sarita Goyal
IQAC Coordinator


Dr. Lalitkumar Kanore
Principal
College of Commerce, Science &
Information Technology
S. No. 29/1+2A, Pune-Mumbai Highway,
Pimpri, Pune - 411 018.



IQAC Committee

Sr. No.	Name	Designation	Signature
1	Dr. Lalit J. Kanore, Principal, CSIT	Chairman	
2	Dr. S. J. Bokephode, Director ASM's IPS	Management Representative	
3	Mrs. Priya Janjalkar CEO	Member	
4	Mrs. Trupti Kadam Teacher Representative	Member	
5	Dr. C. D Sonawane Teacher Representative	Member	
6	Mrs. Sumi Chandran HOD (Special Invitee)	Member	
9	Mrs. Jyoti Tope HOD (Special Invitee)	Member	
10	Mr. Shreekant Mahajan HOD (Special Invitee).	Member	
11	Mr. Babasheb Chandekar Administrative Officer	Member	
12	Mr. Amar Gaikwad Administrative Officer	Member	
13	Mr. Akshay Barge Local Society Member	Member	
14	Ms. Soumya Shinde Student Nominee	Member	
15	Mr. Vaibha Aher Alumni	Member	
16	To be nominated Employer Nominee	Member	
17	Mr. Sanket Gadge Industrialists	Member	
18	Mr. Sachin Shinde Stakeholders Nominee	Member	
19	Mrs. Sarita Goyal IQAC co-ordinator	Member Secretary	
20	Mr. Rushi Durge		



Dr. Lalit Kanore

Principal
Principal

College of Commerce, Science &
Information Technology
S. No. 231/1A, Pune-Mumbai Highway,
Pimpri, Pune - 411 012.

IQAC - Minutes of Meeting

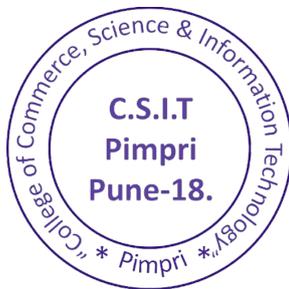
Date: **14th December, 2024**

Time: **11:00 PM**

Venue: **Mini Auditorium ASM's CSIT**

Following Members were present for the meeting.

Sr. No.	Name	Designation
1	Dr. Lalit J. Kanore, Principal, CSIT	Chairman
2	Dr. S. J. Bokephode, Director ASM's IPS	Management Representative
3	Mrs. Priya Janjalkar CEO	Member
4	Mrs. Trupti Kadam Teacher Representative	Member
5	Dr. C. D Sonawane Teacher Representative	Member
6	Mr. Babasheb Chandekar Administrative Officer	Member
7	Mr. Amar Gaikawad Administrative Officer	Member
8	Mr. Akshay Barge Local Society Member	Member
9	Ms. Soumya Shinde Student Nominee	Member
10	Mr. Vaibha Aher Alumni	Member
11	To be nominated Employer Nominee	Member
12	Mr. Sanket Gadge Industrialists	Member
13	Mr. Sachin Shinde Stakeholders Nominee	Member
14	Mrs. Sarita Goyal IQAC co-ordinator	Member Secretary



Item 1: To read and confirm the minutes of last IQAC Meeting.

Draft of the minutes of the previous meeting read out by member secretary and the same was confirmed unanimously by all members of the committee.

Item 2: To discuss the submission of AQAR 2023-24 to NAAC Portal

The meeting focused on the required documents for AQAR submission 2023–24 and stressed the importance of timely submission and following NAAC guidelines.

Proposed by: Asst Prof. Rushi Durge

Seconded by: Dr. Lalit Kanore

Item 3: To discuss the industrial visit conducted by the college till date.

The Management Department scheduled their industrial visit for the last week of February during the discussion on industrial visits conducted by the college so far.

The Commerce Department has scheduled their industrial visits on 31st January and 22nd February It was noted that these dates are tentative and subject to confirmation.

Proposed by: Asst Prof. Shreekant Mahajan

Seconded by: Asst Prof. Trupti Kadam

Item 4: To discuss the Examination dates and address concern raised by Examination Committee

The internal examination dates are scheduled from 12th February to 15th February. The concerns raised by the Examination Committee, including issues related to scheduling and preparation were discussed and resolved during the meeting.

Proposed by: Asst Prof. Sarika Shinde

Seconded by: Asst Prof. Rushi Durge

Item 5: To discuss the organization and execution of the faculty development Programme (FDP) on CO and PO attainment and evaluation techniques.

The IQAC proposed organizing a Faculty Development Programme (FDP) aimed at improving Course Outcome (CO) and Program Outcome (PO) attainment. The programme would include sessions on evaluation strategies, matching teaching methods with COs and POs and data interpretation with a focus on hands-on workshops.

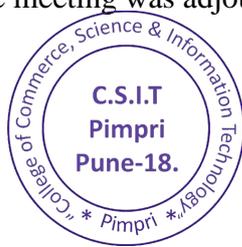
Proposed by: Asst. Prof. Sarita Goyal Seconded

by: Dr. Lalit Kanore

Item 6: To discuss any other issue/ Subject mention by any member of committee

As there was no other item to discuss, the meeting was adjourned. Member Secretary proposed vote of thanks.


Asst. Prof. Sarita Goyal
IQAC Coordinator




Dr. Lalit Kumar Kanore
Principal
College of Commerce, Science &
Information Technology
S. No. 29/1+2A, Pune-Mumbai Highway
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