

Date: 13/03/2025

To,  
Committee Member,  
IQAC,  
ASM's College of Commerce, Science and Information Technology  
Pimpri .

Subject: Notification & Agenda of IQAC meeting.

Dear Sir/ Madam,

You are requested to attend the meeting of Internal Quality Assurance Cell (IQAC).

The details of the meeting are as follows:

**Date:** 17<sup>th</sup> March 2025  
**Day:** Saturday  
**Time:** 1.00 p.m.  
**Venue:** Mini Auditorium ASM's CSIT

The agenda for the meeting is as follows:

1. To read and confirm the minutes of the last IQAC Meeting.
2. To review the progress of academic activities conducted in the second half of A.Y. 2024–25.
3. To review departmental reports on curricular, co-curricular, and extracurricular activities.
4. To discuss the preparation and submission process of AQAR 2024–25.
5. To take review of feedback analysis from various stakeholders.
6. To discuss any other issue/ subject mentioned by any member of committee.

You are kindly requested to attend the same.

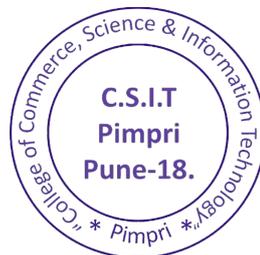
Thanking you,  
Yours sincerely,



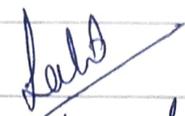
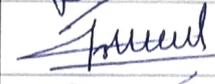
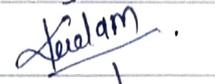
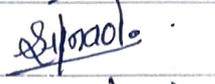
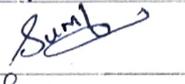
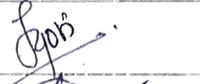
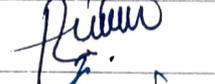
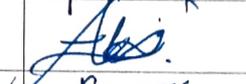
**Asst. Prof. Sarita Goyal**  
**IQAC Coordinator**

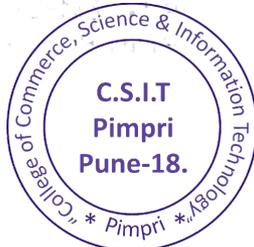


**Dr. Lalitkumar Kanore**  
**Principal**  
College of Commerce, Science &  
Information Technology  
S. No. 29/1+2A, Pune-Mumbai Highway,  
Pimpri, Pune - 411 018.



## IQAC Committee

Sr. No.	Name	Designation	Signature
1	<b>Dr. Lalit J. Kanore,</b> Principal, CSIT	Chairman	
2	<b>Dr. S. J. Bokephode,</b> Director ASM's IPS	Management Representative	
3	<b>Mrs. Priya Janjalkar</b> CEO	Member	
4	<b>Mrs. Trupti Kadam</b> Teacher Representative	Member	
5	<b>Dr. C. D Sonawane</b> Teacher Representative	Member	
6	<b>Mrs. Sumi Chandran</b> HOD (Special Invitee)	Member	
9	<b>Mrs. Jyoti Tope</b> HOD ( Special Invitee)	Member	
10	<b>Mr. Shreekant Mahajan</b> HOD ( Special Invitee)	Member	
11	<b>Mr. Babasheb Chandekar</b> Administrative Officer	Member	
12	<b>Mr. Amar Gaikawad</b> Administrative Officer	Member	
13	<b>Mr. Akshay Barge</b> Local Society Member	Member	
14	<b>Ms. Soumya Shinde</b> Student Nominee	Member	
15	<b>Mr. Vaibha Aher</b> Alumni	Member	
16	<b>To be nominated</b> Employer Nominee	Member	
17	<b>Mr. Sanket Gadge</b> Industrialists	Member	
18	<b>Mr. Sachin Shinde</b> Stakeholders Nominee	Member	
19	<b>Mrs. Sarita Goyal</b> IQAC co-ordinator	Member Secretary	
20	<b>Mr. Rushi Durgae</b>		



  
Dr. Lalit Kanore  
Principal  
**Principal**

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## IQAC - Minutes of Meeting

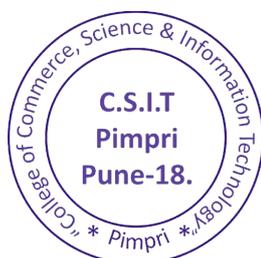
Date: **14<sup>th</sup> December, 2024**

Time: **11:00 PM**

Venue: **Mini Auditorium ASM's CSIT**

Following Members were present for the meeting.

Sr. No.	Name	Designation
1	<b>Dr. Lalit J. Kanore,</b> Principal, CSIT	Chairman
2	<b>Dr. S. J. Bokephode,</b> Director ASM's IPS	Management Representative
3	<b>Mrs. Priya Janjalkar</b> CEO	Member
4	<b>Mrs. Trupti Kadam</b> Teacher Representative	Member
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13	<b>Mr. Sachin Shinde</b> Stakeholders Nominee	Member
14	<b>Mrs. Sarita Goyal</b> IQAC co-ordinator	Member Secretary



**Item 1: To read and confirm the minutes of the last IQAC Meeting.**

The Member Secretary presented the minutes of the 3rd IQAC meeting held on 14th December 2024. The same was read, reviewed, and confirmed unanimously by all members of the committee.

**Item 2: To review the progress of academic activities conducted in the second half of A.Y. 2024–25.**

The Principal initiated the discussion on the academic activities carried out in the second half of the year. HODs of all departments presented detailed reports covering classroom teaching, add-on courses, workshops, seminars, and value-added programs.

- It was noted that two add-on certificate courses per semester were successfully implemented.
- Departments reported satisfactory participation of students in academic and career guidance programs.

Proposed by: Asst.Prof. Rushi Durge

Seconded by: Dr. Lalit Kanore

**Item 3: To review departmental reports on curricular, co-curricular, and extracurricular activities.**

Each department presented their activity reports.

- The Science Department highlighted the successful organization of the Science Day Exhibition
- The Management and Commerce Departments reported successful completion of industry tie-ups and training with Bajaj Finserv and TNS.
- The Cultural Committee reported the organization of inter-departmental cultural events and annual gathering day.

Proposed by: Asst.Prof. Trupti Kadam

Seconded by: Asst. Prof. Sarita Goyal

**Item 4: To discuss the preparation and submission process of AQAR 2024–25.**

The Member Secretary briefed the members on the documentation required for timely submission of AQAR 2024–25.

Proposed by: Asst.Prof. Sarita Goyal

Seconded by: Dr. Lalit Kanore

**Item 5: To take review of feedback analysis from various stakeholders.**

The Principal presented consolidated feedback from students, teachers, alumni, and employers.

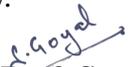
- Student feedback reflected improvement in teaching–learning methodology and infrastructural facilities.
- Alumni recommended strengthening placement training.
- Employers suggested including more practical skill-based modules.

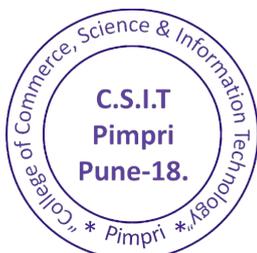
Proposed by: Asst.Prof. Sarita Goyal

Seconded by: Dr. Lalit Kanore

**Item 6: To discuss any other issue/ subject mentioned by any member of committee.**

No additional issues were raised. The meeting concluded with a vote of thanks proposed by the Member Secretary.

  
Asst. Prof. Sarita Goyal  
IQAC Coordinator



  
Dr. Lalit Kanore  
Principal

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